

## MINSTERWORTH PARISH COUNCIL

Minutes of the Meeting held on Monday, 14 September 2015, in Minsterworth Village Hall.

### PRESENT:

Councillors - R Blowey – Vice Chairman  
N Garbutt  
S King  
C Thomas  
Councillor Phil Awford (partial attendance)  
Borough Councillor Derek Davies  
Mrs F Wallbank – Clerk

Parishioners: 9

**1 APOLOGIES** Councillors Crisp and Pearson.

**2 MINUTES OF THE MEETING** The minutes of the meetings held on the Monday, 13 July 2015 having been circulated with the agenda were agreed and signed. Councillor Blowey requested a Minutes Silence as a mark of respect for the late Chairman, Richard Few.

**3 DECLARATION OF INTEREST: None**

### 4 COUNTY COUNCILLORS REPORT:

- Weeds on Downs Bridge -Will chase Richard Waters again. Clerk said that Amey had confirmed that these would be removed.
- Resurfacing of road to Cornham – Still in dialogue with Richard Waters about this. They were proposing to resurface with planings however some parishioners have raised concern about the use of planings as the road is prone to flooding.
- Currently big issue in GCC is their expression of interest in devolution as Glos is an ideal County to go down that route
- Highways Agency completed the works on the bridge ahead of schedule
- Will be contacting the Highways Agency about the failure and timing of the lights on the A40.
- Has spoken to Enforcement at TBC as there is activity occurring at Hygrove following the Planning Inspectorate granting permanent use of the site.

### 5 TEWKESBURY BOROUGH COUNCIL REPORT:

- There is a Community Grant available which could be of interested to the Village Hall – He had spoken with Richard Cockcroft to let him have the details. Martha Munday at TBC is dealing with grant applications and he thought any one project could get up to £30,000
- Highnam Parish Council has raised concern about the amount of signs at Over Farm. Councillors said that this was a problem they were not concerned about.
- Following on from Councillor Awford confirming that GCC had submitted a Devolution bid. Devolution would not replace existing organisations, but would have representation from them. It would mean that a new legal body would need to be set up which is democratic, accountable and effective. It would not replace existing councils. It would however build on the close working relationships GCC already has, removing red-tape, making it easier to work together helping remove duplication, and making it easier to share resources and expertise.
- Service Village Forum: The late Richard Few did an excellent talk at the last meeting and it is now clear that the travellers count is incorrect and this will be looked at again in much more detail. The Planning Inspector, Elizabeth Orde claims she knew nothing about the Gypsy and Traveller situation especially relating to Minsterworth. The DCLG has produced a paper called “Planning policy for traveler sites” which state that Gypsy and Traveller people will no longer get preferential treatment. He would find the document and circulate it

Councillor Blowey confirmed that the Parish Council had written to Elizabeth Orde expressing their concerns over the estimated future requirement for an increase of 147 GTTS sites and the possible allocation of further GTTS sites in Minsterworth. Awaiting a formal reply from Ms Orde. Councillor Blowey and the late Richard Few had met with Adrian Goode requesting the report following TBCs annual inspection of the Traveller sites. This had yet to be received.

## 6 PUBLIC COMMENT (MAX 10 MINUTES) Received

## 7 PLANNING

### 7.1 Applications:

**15/00876/OUT** Rosemary Cottage, Calcotts Green, Minsterworth: Outline application for the erection of a dwelling and construction of vehicular access (all matters reserved)

Comments to Tewkesbury Borough Council:

The Parish Council **supports** this application

**7.2 TBC Decisions: 15/00642/FUL** Highcross House, Minsterworth: Installation of 2 dormers – Granted

**15/00098/FUL & 15/00099/LBC:** Apple Tree Inn, Main Road, Minsterworth: Internal alterations to convert public house into a dwelling house etc - **Granted**

**7.3 Appeals: Cottage, Calcotts Green, Minsterworth:** Appeal from Mr Tony Laken for a single storey front extension. Will be dealt with under the Householder Appeal Service so the Parish Council could not submit any further comments.

**Appeal Decisions: The Lodge, Hygrove Lane, Minsterworth:** Change of use of land to use as a gypsy site to provide 19 pitches and associated ancillary development, including retention of utility

**Parcel 7710 Hygrove Lane, Minsterworth:** The use of land for the stationing of caravans for residential purposes for 5 gypsy pitches together with the formation of additional hard standing and utility/dayrooms ancillary to that use. Planning Inspectorate has allowed the appeal and granted permission.

## 8 FINANCIAL MATTERS

### 8.1 Accounts for payment and receipts:

Mrs F J Wallbank –

Salary 1-30 September 2015	348.10		
Less Tax for September	<u>19.60</u>	328.50	Cheque No: 101301

Inland Revenue		19.60	Cheque No: 101302
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Minsterworth Village Hall: Meeting 13.7.15		28.60	Cheque No: 101303
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Parish Magazine Printing:

Printing The Villager A5 booklet			
204 copies of 24 pages - August	74.53		
294 copies of 20 pages – September	<u>64.94</u>	139.47	Cheque No: 101304

Flowerarma - Cost flowers for Richard Few Cost refunded to F J Wallbank		40.00	Cheque No: 101305
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Grant Thornton fee in respect of the 2015 Annual Return	100.00		
	<u>20.00</u>	120.00	Cheque No: 101306

<b>Total:</b>		<b>£676.17</b>	
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**Receipts:**

<b>Total:</b>		<b>£0.00</b>	
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**8.2 Financial Statement** for the month ended August 15 was circulated and signed by Councillor Blowey.

**8.3 Completion of Audit for the financial year 2014/15:** The Clerk reported that the accounts had been signed off by the External Auditor with no comments made. The Audit Completion notices had been put up on the noticeboards.

## **9 MATTERS ARISING:**

### **9.1 Highway Matters:**

**Bury Lane:** Potholes and ruts in the surface. Councillor Awford to report to Richard Waters.

**Various:** The Clerk reported that Amey had confirmed that they have raised work orders to have the signs showing the number of casualties on re-fixed to the post and also for the weeds to be removed on the railway bridge, a works order had already been raised to replace the damaged chevron sign and post opposite Appithorne.

**Footways:** Councillor Blowey asked if the footways could be sided back as Councillor King had kindly cut back the hedges and trees it would be good to tidy up the overhanging foliage on the footway. Councillor Awford said he would speak with Richard Waters about paying for this work out of his allowance.

**9.2 Affordable Housing Scheme:** Councillor Blowey reported that Rooftop are currently completing an updated valuation to ensure the viability of the development is accurate (a viability assessment is required in order to justify the need for open market housing on an affordable housing project). The site layout is also being slightly amended in relation to plots 13 & 14 due issues raised during the planning process. It is hoped that the application will be presented to Tewkesbury Borough Council Planning Committee on October (27<sup>th</sup>). Councillor Blowey said that he had contacted Felicity Karger to keep her in the picture.

**9.3 Service Village Forum:** Councillor Blowey reported that the late Richard Few and Tony Peason had attended the last meeting and felt it was important to remain part of the Forum group. A likely time for another meeting will be when the JCS concludes its current stage which should be towards the end of 2015.

**9.4 Village Green:** The Clerk reported that she had submitted the forms to Land Registry but these had been returned for resubmission this time shading out Calcotts Green. The Clerk had found a large o/s map which showed the Church Landing so would submit this to Land Registry.

**9.5 Community Emergency Plan:** Gloucestershire Community Foundation who issued the grants of £3000 to the Parish Council and £3000 to the Village Hall had requested a monitoring report. There was some concern how the grant was going to be spent by the Village Hall so Councillors Blowey and Pearson had met with Richard Cockcroft to discuss this matter.

Re the Community Emergency Plan it was agreed that a small working group involving the Village Hall, Parish Council and few members of the Community should be formed and it was agreed that Councillor Pearson should chair the working group. The aim of the group is to formulate an Emergency Plan for the Village. The Chairman said that he would contact Councillor Pearson.

**9.6 Village Hall:** Email received from Richard Cockcroft who confirmed that he would contact Paula Ruffley to see exactly what problems she encounters and how best to address them and would also arrange to have the hedge cut back.

**9.7 Councillor Vacancy:** The Clerk confirmed that notices had been put on the noticeboards advertising for a Parish Councillor. Parishioners have until 25 September 2015 to submit a request for an election to fill the vacancy otherwise the vacancy can be filled by co-option. She also said that she had received a letter from Terry Bourne wishing to be considered for the position as Councillor.

## **10 CORRESPONDENCE: Any Other Correspondence:**

**Gloucestershire Severn Estuary Stakeholders (GSES):** The Clerk reported that she had received an email from Rose Hewlett – Clerk for the GSES, regarding the part that the late Richard Few played on the committee representing Minsterworth. GSES are very keen for Minsterworth to be

represented and Councillor King volunteered to take on this role. The next meeting is on Thursday, 5 November 9.30am for 10am at The Anchor Inn, Epney.

**11 MATTERS RAISED FOR NOTIFICATION:**

**Harvest Service 4 October 2015 at 11am Minsterworth Church**

**Harvest Supper 10 October 2015 Minsterworth Village Hall**

**Handels Messiah 17 October 2015 Minsterworth Church**

**12 DATE FOR NEXT MEETING: Monday, 12 October 2015 at 7.30pm**

The meeting closed 8.47pm.