

MINSTERWORTH PARISH COUNCIL

Minutes of the Meeting held on Monday, 14 November 2011, in Minsterworth Village Hall.

PRESENT:

Councillors - R Blowey
R Crisp
R Few – Chairman
N Garbutt
S Ruffley – Vice Chairman
County Councillor P Awford
Borough Councillor D Davies
Mrs F Wallbank – Clerk

Parishioners: 5

1 APOLOGIES - Councillors Thomas and King.

The Chairman said that he was very sad to report the death of Mike Lunt who was a former member of the Parish Council, local farmer and Church Warden and asked for one minute's silence. His funeral will be on Friday, 18 November 12 noon at Minsterworth Church.

2 MINUTES OF THE MEETING held on Monday, 10 October 2011 were agreed and signed.

3 DECLARATION OF INTEREST: None

4 COUNTY COUNCILLORS REPORT:

- Apologised for not sending the Parish Council the link re TBC's response to the draft planning policy for traveller's sites.
- The matter of the closure of a number of libraries was going to the High Court on Wednesday.
- The Scrutiny Committee was meeting to review the Severn Estuary Study on the 28 November. The Chairman would be attending.
- Written to Lawrence Elcock following a meeting regarding the HA's proposals for the A4019 in which he stated that he was very concerned as to the impact the proposals would have on both the local networks and further afield extending across Severn Vale and around Tewkesbury and felt that the planned work should take place in 2013. The Highways Agency declined to attend the meeting. Meetings will need to be held with many of the Parishes that will be impacted on the A38, A40, A48 and the B4213 to allay all of the concerns and communicate the HA proposals together with advising how traffic is to be managed throughout this massive disruption.
- Parking at the School – he had been in dialogue with Richard Gray regarding this matter who wanted to know what steps the School is taking to educate parents as there is a perfectly acceptable alternative for parents to park in Minsterworth Parish Hall car park and cross the A48 via the traffic island.

5 BOROUGH COUNCILLORS REPORT:

- Joint Core Strategy – The National Planning Policy Framework (NPPF) is now out.
- Over the summer months the Joint Core Strategy team have been working with Councils from Gloucester, Tewkesbury Borough and Cheltenham to bring forward proposals that will undergo public consultation from mid December 2011 to mid February 2012. The consultation will be called "Developing the Preferred Options". Before it goes out for consultation this document must be approved by all three councils.

- Responses will be published for further consultation in the summer of 2012 with the final version of the JCS to be submitted to the Secretary of State for independent examination in autumn 2013.
- A Green Belt review has been prepared and can be found on the JCS website at www.gct-jcs.org.
- A Level 2 Strategic Flood Risk Assessment was also commissioned in April 2010 and published in October 2011. This provides a more detailed assessment of areas which have been identified as potential development locations.
- TBC are opting for Option

6 PUBLIC COMMENT (MAX 10 MINUTES)

7 PLANNING

7.1 Applications:

11/01101/FUL Copse House Farm, Main Road, Minsterworth: Single storey extension to an existing utility room

Decision by 15.11.11

Comments to Tewkesbury Borough Council:

The Parish Council has **no objections** to this application.

11/01086/LBC & 11/01085/FUL St Peters Church, Church Lane, Minsterworth: Erection of a replacement WC etc (revised scheme Ref: 11/00330/FUL)

Decision by 15.11.11

Comments to Tewkesbury Borough Council:

The Parish Council has **no objections** to this application.

11/0115/FUL Pound Cottage, Main Road, Minsterworth: Erection of a replacement dwelling (Resubmission of application ref 11/00477/FUL)

Decision by: 18.12.11

Comments to Tewkesbury Borough Council:

The Parish Council **objects** to this application for the following reasons:

1. There are inaccuracies on the plans – the current dwelling on the site is not single storey and there is no integral garage as stated.
2. The application states that the site is nowhere near a water course – again this incorrect as there is a well on the site and a drainage ditch adjacent to the lane.
3. The wood cladding is not in keeping with other properties in Minsterworth.
4. The new build should be on the same footprint as current dwelling otherwise this would set a precedent.
5. As there will be an increase in the vehicular movements the Parish Council are very concerned about the access in and out of the property onto a single carriageway.

According to the TBC register and the English Heritage website this property was listed in November 1986 as a Grade II and a description of Pound Cottage. Therefore this property cannot be knocked down rebuilt and moved. Despite TBC saying there has been a mix up in listings and it should have been the house next door this cannot be correct as that house has its own listing and description matches it.

The Parish Council requested that should this application be granted by TBC, they impose stringent conditions in connection with the site due to the previous history of the site.

The Parish Council understands that this application will be considered by the Planning Committee.

11/01059/FUL The Dinney, Main Road, Minsterworth: Conversion of existing store building to provide self-contained annexe with single storey extension.

Decision by 12.12.11

The Parish Council has **no objection** to this application provided a planning condition is imposed that the proposed building cannot be sold off as a separate dwelling.

7.2 TBC Decisions: None

7.3 Appeals/Appeal Decisions: None

7.4 Enforcement Matters: The Firs – The Parish Council now have a copy of the Enforcement Notice dated 30 November 2011. The applicant is required to cease the use of the building (garage) as a residential dwelling and remove the kitchen, living room, bedrooms and toilet so that it is no longer capable of being used as separate residential dwelling. The notice is effective from 11 November 2011 and compliance is 3 months after this date.

Land at Starcroft Lane – the Clerk had emailed David Taylor requesting confirmation that conditions 8 and 9 from the Inspector’s report following the hearing on the 25 August 2010 had been adhered to prior to the caravans moving on the site. David Taylor was not aware that the development had commenced and said that none of the pre-commencement conditions had been discharged. He and Andy Powick carried out a site visit on the 3 November and made contact with Rocky Smith. There is currently one family on site with two caravans. The applicant has instructed Urban Aspects to deal with the conditions on his behalf and they have already been in contact with TBC. Urban Aspects are also going to produce the register of occupancy for the applicant as required by Condition 6. TBC will advise the PC further once they have received the Condition details.

TBC Enforcement Communication Session – TBC recognizes that communicating effectively on enforcement issues and their current system of a monthly list is not working as well as they would like. A session has been arranged for Thursday, 8 December at TBC offices from 4pm to 6pm. The Chairman said that he would attend.

8 FINANCIAL MATTERS

8.1 Accounts for payment and receipts:

Mrs F J Wallbank –

Salary 1-30 November 2011	306.60		
Less Tax	<u>61.40</u>	245.20	Cheque No: 101107
 Inland Revenue: Tax for FJW		 61.40	 Cheque No: 101108
 Minsterworth Village Hall – Hire of Hall: PC meeting 10.10.11		 28.60	 Cheque No: 101109
 Brandon Hire – hire of toilet 26.9.11- 1.10.11	 50.00		
Hire of toilet 26.10.11-31.10.11	50.00		
	<u>VAT 20.00</u>	120.00	Cheque No: 101110
Total Payments		£455.20	

Receipts

Total Receipts **£0.00**

8.2 Financial Statement for the month ended October 2011 was circulated – contents noted.

8.3 Draft Budget 2012/13 Circulated with agenda. This was discussed and it was agreed that a provision should be made for the Queen’s Diamond Celebrations – increase Parish Projects to £300. This would mean it would be a deficit budget which the Clerk said was not best practice. It was agreed that the Clerk should produce a draft with a 1.9% increase and a 2.9% increase

9 MATTERS ARISING:

9.1 Report from representative of Village Hall Committee – Councillor Ruffley reported that there was £1,321 deficit still - the VH Committee is working hard to recover it.

9.2. Highway Matters:

Potholes Watery Lane – The Clerk had received an email from Mr Bourne about these. Mr Bourne had contacted Glos Highways himself and the potholes had been inspected and marked up with white paint within 6 hours of his telephone call. One of the Councillors said that following recent rain these white markings had been washed away. Councillors felt that it was a waste of time sending a team to mark these up and then not do anything. County Councillor Awford said he was seeing Richard Gray the following morning at 9am and would take this matter up with them.

Rat Run Signs – Mr Bourne also raised these as currently they were an eyesore. The Clerk had produced more A3 signs and Councillor Thomas had arranged for these to be laminated. The Chairman said that he and Councillor Crisp would replace these.

A48 Meeting – Wednesday 23 November – Councillor Crisp would attend this and raise the fact people were changing the number of casualties to 93 instead of 39 on the new road safety signs.

Water Main replacement – The Chairman reported that this would now be done in February and confirmed that they would make a donation to the Parish Council.

Litter picking – Councillor Garbutt reported that he had spoken with Val Garside who has agreed to meet with him and look at what is required.

Welcome to Minsterworth Sign – Still not been replaced – Clerk to chase.

9.3 Housing Needs Survey – The Clerk reported that she had put up notices reminding people to complete the questionnaires in the bus shelters, the Chairman had put one in the Post Office and would also go to the Pub and garage. Councillor Ruffley would arrange for a reminder to go into The Villager.

9.4 Police Matters – The Clerk reported that the crime figures from April 2011 to October were – theft other 3, fraud 1, theft from vehicle 1, assault 1, burglary non dwelling 2, violence against a person 1 and burglary dwelling 1. Councillors were surprised at these figures which are higher than usual.

The Chairman reported that a tidal flap had been stolen and will cost the IDB £15,000 to replace it.

9.5 Queen's Diamond Jubilee Celebrations – Councillor Garbutt suggested the Parish Council funded a beacon which could be sited on the Church Tower – this would cost around £350 inc the gas. Nic Powell offered to donate the gas which the Councillors thanked him for. These beacons would be lit on Monday, 4 June 2012. It was agreed that Councillor Garbutt would raise this idea at the next PCC meeting. Another possible way of marking the occasion would be to give all the school children a mug and Councillor Garbutt thought this would cost around £100. Councillor Ruffley reported that there have been discussions with holding the village fete on the Saturday and combining it with celebrations. It was agreed that the Chairman would arrange a meeting with representatives from the Village Hall Committee, the Church and the School prior to the next Parish Council meeting.

10 CORRESPONDENCE:

10.1 Glos Fire & Rescue Service – Letter circulated with the agenda – contents noted.

10.2 TBC – Buildings at Risk Register (emails sent 18.10 & 7.11.11) – apart from the comprehensive list Councillors were not aware of any additional buildings or structures.

11 MATTERS RAISED FOR NOTIFICATION: None

12 DATE FOR NEXT MEETING: Monday, 12 December 2011 at 7.30pm

The meeting closed 9.12pm.