

MINSTERWORTH PARISH COUNCIL

Minutes of the Meeting held on Monday, 11 July 2011, in Minsterworth Village Hall.

PRESENT:

Councillors - R Blowey
R Few – Chairman
N Garbutt
S King
S Ruffley – Vice Chairman
C Thomas
County Councillor Phil Awford (partial attendance)
Borough Councillor Derek Davies
Mrs F Wallbank – Clerk

Parishioners: 7

1 APOLOGIES - Councillor Crisp. The Chairman welcomed Councillor Nigel Garbutt.

2 MINUTES OF THE MEETING held on Monday, 13 June 2011 were agreed and signed.

3 DECLARATION OF INTEREST: None

4 COUNTY COUNCILLORS REPORT:

- With the closure of Southern Cross this could have a potential impact on Hygrove. However it was reported in the press that these homes are not owned by Southern Cross and would remain open.
- Trees – the Chairman reported that the offending trees were suckers and were growing on the grass verge underneath the hedge. CC Awford agreed to take this up again with Richard Gray.
- The EA recently met down at Aware regarding their consultation document. It would appear that the EA won't be doing any work and are adopting a "make do and mend" approach rather than incur a massive spend. The Chairman said that although the figures on the sea levels still stand there are several other errors in the consultation document eg missed off Glos tip. The EA will be re-consulting on this matter.

5 TEWKESBURY BOROUGH COUNCIL REPORT:

- Site Inspection Meeting at Pound Cottage this Friday, 15 July – The Clerk said that she had not been informed of this date.
- Localism Bill is currently sitting in the House of Lords. This Bill will mean that people will be able to choose rather than be told about what goes on in their Community. He felt the letter of Terry Moore Scott was very good - The Parish Council needs to establish what their local residents want. The main matter that the Localism Bill will address is planning. Although the TBC Local Plan has expired they have said that they will follow it until there is something new to replace it.
- JCS is making progress.
- Re planning policies – PPGs and PPs are being scrapped with NPPF (National Planning Policy Framework) being brought in – this is going through Parliament at present.

6 PUBLIC COMMENT (MAX 10 MINUTES)

7 PLANNING

7.1 Applications: 11/00330/FUL St Peters Church, Church Lane, Minsterworth: Erection of a replacement WC etc Application withdrawn.

11/00477/FUL Pound Cottage, Main Road, Minsterworth – This application is subject to a site inspection on Friday, 15 July. The Chairman said that he could attend and went through the points that he should raise. One of the Councillor raised the question why this application has not been delayed as the Parish Council had raised the question where the sewage outlet would be as they did for the application for the Church and this delayed the Church’s application which has now been withdrawn. It was agreed that the Clerk would contact Oliver Rider about this matter.

7.2 TBC Decisions: 11/00476/FUL Deep Furrow Bungalow, Main Road, Minsterworth: Demolition of existing single storey rear extensions and erection of new single storey pitched roof extension to full width of rear - **Granted**

7.3 Appeals/Appeal Decisions: None

7.4 Enforcement consultation: The Firs – the Clerk reported that she had received an email from Paul Skelton which stated that if TBC does not hear from the owner/agent by the end of the week (ie 1 July) they will be drafting instructions to their legal team in respect of an enforcement notice and ensured that he would keep the PC up to date. It was agreed that the Clerk should contact Paul Skelton again as it was now the 11 July and no update.

Any Other Planning Matters:

Planning Training Event – TBC 4 July 2011 – The Chairman reported that he had attended this event along with Councillor King and was an extremely informative event which was run by Phil Skill, Head of Planning for Stroud DC and Holly Jones, Planning Policy Officer at TBC. The purpose of the event was explain the basics of planning – policy and development management, to update on the Localism Bill (LB) and Joint Core Strategy (JCS) and what it means to Local Parishes in the Gloucester area. He reported at length but some of the main points are as follows:

- The LB should be law by the end of 2011.
- The JCS will go to public consultation on “Developing the Preferred Options” in Autumn 2011, public consultation on the pre-submission document late 2012, early 2013 development of the JCS with examination and adoption in mid 2013/2014. JCS website www.gct-jcs.org.

It was agreed:

- The Parish cannot move forward without a Housing Needs Survey to progress the matter of affordable housing.
- Have a separate meeting to agree a simple policy for the Parish
- Clerk to contact Martin Hutchings about progressing a HNS

8 FINANCIAL MATTERS

8.1 Accounts for payment and receipts

Accounts for Payment:

Mrs F J Wallbank –

Salary 1-31 July 2011	306.60		
Less Tax	<u>61.20</u>	245.40	Cheque No: 101091
 Inland Revenue: Tax for FJW		 61.20	 Cheque No: 101092
 Minsterworth Village Hall – Hire of Hall: PC meeting 13.6.11		 28.60	 Cheque No: 101093
 Moore Stephens – carrying out external audit For the year ended 31 March 2011	 120.00		
	<u>VAT 24.00</u>	144.00	Cheque No: 101094
Total Payments		£479.20	

Receipts

Total Receipts **£0.00**

Payments for August 2011 (postdated cheques)

Accounts for Payment:

Mrs F J Wallbank –

Salary 1-31 August 2011	306.60		
Less Tax	<u>61.40</u>	245.20	Cheque No: 101095

Inland Revenue: Tax for FJW		61.40	Cheque No: 101096
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Total Payments **£306.60**

8.2 Financial Statement for the month ended June 2011 was circulated – contents noted

8.3 Audit for the year ended 31 March 2011 – The Clerk reported that the accounts had been signed off by Moore Stephens with guidance how the Clerk should show unpresented cheque/s at the year end. The Clerk confirmed that audit completion notices had been placed on the notice boards.

9 MATTERS ARISING:

9.1 Report from representative of Village Hall Committee – The offending trees are not the Village Hall's responsibility. The subsidy that the Parish Council pays towards The Villager has been the same (£216) for some time now. It was agreed to place this matter on the September agenda.

9.2. Highway Matters:

Manhole Cover opposite Severn Bank – Richard Gray reported that this is the responsibility of Severn Trent and its condition has been reported to them and a Section 81 request for them to undertake a repair has been issued.

Watery Lane – Richard Gray had informed the Clerk that Severn Trent would be carrying out some works which would involve digging up the lane and would require resurfacing. He did not know when this would happen. The Chairman reported that the ditch had been cleared out and the road cleaned.

Vegetation Highnam Roundabout towards Linton Farm – Highway Agency informed the Clerk that crews are currently undertaking their routine vegetation visibility cuts in the area.

Speeding Vehicles – The Clerk contacted the Road Safety Partnership who forwarded her email to Scott Tompkins at Gloucestershire Highways. He informed the PC that he was currently in discussions with the Road Safety Partnership about putting up two permanent signs on the A48 which list the number of casualties and remind drivers to take care and is awaiting a proposal from the Road Safety Partnership. He thinks that there may be a bit of funding available for this work left over from the resurfacing scheme last year. Everyone is in agreement that the red signs are too small. Glos Highways are also considering some other slight alterations at the Severn Bore site including the possibility of another 40mph warning sign closer to the bend and moving the 'rumble' strips close to the Bend, but there is still some debate as to funding and if the scheme really requires any further changes.

Ragwort A48 - Resident had contacted County Councillor Awford about the state of the ragwort outside her property on the lay by and verges and he had taken this up with Richard Gray who had informed that specialist contractors will be starting ragwort pulling on 13 July commencing with the A48.

Foliage Obscuring School Safety Flashing Sign – Richard Grey has advised that the majority of the offending foliage and branches would be responsibility of the adjacent landowner although in front of these trees are some self seeded shrubs and bushes which are within Highway and he will arrange for these to be included on a programme for cutting back or removal. The Clerk spoke with Tony Pearson and it is on the land belonging to the Football Club. However, the Chairman has inspected the site and is sure it is the Highways responsibility. County Councillor Awford to take this matter up again with Richard Gray.

9.3 August Meeting – It was agreed not to hold a meeting in August.

10 CORRESPONDENCE:

10.1 Terry Moore Scott – Letter re Joint Core Strategy – This was circulated with the agenda. It was agreed that this matter had been discussed at length earlier in the meeting.

11 MATTERS RAISED FOR NOTIFICATION:

Drugs – The Chairman reported that some needles etc had been found on his land. This had been reported to TBC but to date had not been collected. He had also informed the Police and met with Sharon Duberley.

12 DATE FOR NEXT MEETING: Monday, 12 September 2011 at 7.30pm

The meeting closed 9.15pm.