

MINSTERWORTH PARISH COUNCIL

Minutes of the Meeting held on Monday, 13 February 2012, in Minsterworth Village Hall.

PRESENT:

Councillors - R Crisp
R Few – Chairman
N Garbutt
S King
S Ruffley – Vice Chairman
Borough Councillor D Davies
Mr S Wallbank –Acting Clerk

Parishioners: 5

1 APOLOGIES - Councillors Blowey, Thomas and County Councillor Awford.

2 MINUTES OF THE MEETING held on Monday, 9 January 2012 were agreed and signed.

3 DECLARATION OF INTEREST: None

4 COUNTY COUNCILLORS REPORT: Not present

5 BOROUGH COUNCILLORS REPORT:

- He had been attending the various workshops held around the County on the JCS – generally been well received except in places where there would be development ie Churchown. The Consultation has now ended.
- During the next couple of weeks they will considering preferred sites
- A Housing Demands leaflet has been produced

6 PUBLIC COMMENT (MAX 10 MINUTES) None

7 PLANNING

7.1 Applications: None

7.2 TBC Decisions: 11/0115/FUL Pound Cottage, Pound Lane, Minsterworth: Erection of a replacement dwelling (resubmission of 11/00477/FUL) - **Granted**

7.3 Appeals/Appeal Decisions: None

Any Other Planning Matters:

11/01059/FUL Dinney, Main Road, Minsterworth: Conversion of existing store building to provide self-contained annexe, with single storey extension Following last month's meeting the Clerk had received clarification from the case officer, Jake Passmore about this matter and his email was read out. The previous application was withdrawn and replaced with a Certificate of Lawful development (CLP) which is an application for works that do not require planning permission. The CLP removed the proposed extension from the outbuilding and instead only proposed internal alterations. Although this current CLP has yet to be fully assessed TBC are likely to deem that it does not need planning permission. In the event of the CLP being granted, TBC would be granting ancillary accommodation to The Dinney (use for a family member) and NOT a new separate dwelling. If in the future the occupiers wanted to separate the new dwelling off from the Dinney then they would need to apply for full planning permission

Enforcement Report – These will be received monthly in future.

8 FINANCIAL MATTERS

8.1 Accounts for payment and receipts:

Mrs F J Wallbank –

Salary 1-29 February 2012	306.60		
Less Tax	<u>61.40</u>	245.20	Cheque No: 101119
Inland Revenue: Tax for FJW		61.40	Cheque No: 101120
Minsterworth Village Hall – Hire of Hall: PC meeting -09.01.12		28.60	Cheque No: 101121
Total Payments		£335.20	

Receipts

Total Receipts **£0.00**

8.2 Financial Statement for the month ended January 2012 was circulated – contents noted.

9 MATTERS ARISING:

9.1 Report from representative of Village Hall Committee – Councillor Ruffley reported that Jubilee Celebrations were in hand as were several other events planned for the Hall.

9.2.Highway Matters:

Sunken manhole cover near Church Lane – This has still not been attended to – Clerk to chase.

Replacement Water Main/Road Closure – 2 April – 27 July affecting Church Lane, Pound Lane and Water Lane. The Chairman has been in touch with Delcourt McClaren – contractors - to ensure that residents will be able to get to their houses during this period and to ensure that the works do not interfere with the Jubilee Celebrations. Chairman to arrange a site meeting.

Litter – Acting Clerk reported that the Clerk had spoken with Stuart Bowes who will arrange for the litter picking kit to be dropped off at the Chairman’s house in time for Sunday, 11 March. Those able to make this date should meet at the Hall at 10am.

Incorrect Postal Addresses – The acting Clerk reported that a reply had been received from Charlotte Harber regarding this matter. She reported that a quick glance they do not have Lower Road registered and will have to investigate the existing naming and historical records. She pointed out that any change to an address should be requested by the owner but in this instance she will be happy to accept one letter via the Parish Council but it will need to be signed by all affected parties. The Chairman that he would progress this matter further.

9.3 Queen’s Diamond Jubilee Celebrations – The acting Clerk reported that Councillor Thomas had enquired whether the Parish Council’s Public Liability Insurance would cover these Village activities. The Clerk spoke with the Insurance Company who confirmed that as long as the drivers of the floats had their own insurance and the same applied to the drivers of the vintage cars and there were no more than 10,000 people involved then the Parish Council’s Public Liability Insurance will cover the procession etc.

A discussion took place about whether the Parish Council should present each school child with a celebration gift something to mark the occasion.

It was agreed that:

- Mugs would be best and the wording would be “Presented by Minsterworth Parish Council”.
- Clerk to find out costings of mugs and overprinting and to check with Chairman regarding number of pupils at the School plus 24 extra mugs and to check on the timescale.
- A note to go in The Villager asking if any other children who do not attend The Primary School would like to receive a mug if so they should contact a Parish Councillor.
- Hiring of toilets would not be required.

9.4 Bus Shelter – The acting Clerk reported that the Insurance Company had agreed that Westbury Wood should clear the site for the sum of £425 and rebuild the shelter for the sum of £5947.50. The Insurance Company had requested photographs of the damage/site and these had been taken and emailed.

9.5 Severn Bore 2012 – It was agreed to hire the toilet for the following dates:

Saturday 10 March -Sunday 11 March

Saturday 7 April – Monday 9 April

Wednesday 14 November – Saturday 17 November
Saturday, 15 December

9.6 Housing Needs Survey – Following last meeting Martin Hutchings had prepared an A4 précis of the full report which had been circulated to Councillors. No decision was taken whether this should go on the website or in the Parish Magazine.

Suggested that this item was put on the agenda for the Parish Assembly.

9.7 Review of Severn Estuary Strategy – The acting Clerk said that a joint workshop with Westbury, Minsterworth and Newnham Parish Councils had been discussed with Simon Cullen and Dan Matthews when they attended the meeting at Westbury last month. The Chairman felt that it would be more beneficial for a workshop to be held just for Minsterworth. It was agreed that a notice should go in the next edition of The Villager advising of the possible workshop and the Chairman would canvas support from those people who lived along the riverbank.

9.8 JCS - Councillors had prepared a comprehensive response to this document which the Clerk had emailed to TBC.

10 CORRESPONDENCE:

10.1 TBC – Town/Parish Seminar to be held at TBC offices on Thursday 22 March 5-8pm. The Chairman said he would attend along with Councillor King or Crisp.

11 MATTERS RAISED FOR NOTIFICATION:

Welcoming of New Residents in the Village – Mr and Mrs Dauncey will be retiring from this role so the Chairman asked for this item to go on the agenda for the next meeting.

Proposed Diversion of EMW/17 at Hygrove Lane, Minsterworth – Official confirmation received from GCC that this footpath will not be diverted.

Neighbourhood Planning workshop – Wednesday, 15 February – The Chairman said that he was unable to attend this event now and asked for any other volunteers but no one was able to go – also Councillor Garbutt said he was unable to attend as well.

12 DATE FOR NEXT MEETING: Monday, 12 March 2012 at 7.30pm

The meeting closed 8.19pm.