

MINSTERWORTH PARISH COUNCIL

Minutes of the Meeting held on Monday, 12 December 2011 in Minsterworth Village Hall.

PRESENT:

Councillors - R Few – Chairman
N Garbutt
S King
S Ruffley – Vice Chairman
C Thomas
County Councillor P Awford (partial attendance)
Borough Councillor D Davies (partial attendance)
Mrs F Wallbank – Clerk

Parishioners: 4

1 APOLOGIES - Councillor Blowey. Borough Councillor Davies would be late.

2 MINUTES OF THE MEETING held on Monday, 14 November 2011 were agreed and signed.

3 DECLARATION OF INTEREST: None

4 COUNTY COUNCILLORS REPORT:

- The Scrutiny Task Group set up by GCC to look at shoreline management issues on the Severn estuary following concerns at the EA Scrutiny Committee regarding proposals released by the EA earlier in the year met on 29 November with the meeting well attended and Minsterworth represented by the Chairman. Notes from the meeting had been circulated by email.
- A4019 Bridge – The HA have been told that they have to go back to the drawing board and works will probably now not take place until 2013/2014 but not sure what will happen in the interim period as the bridge is thought to be “unsafe”.
- GCC has to go back to the drawing board regarding the Library Review - over the next few months they will be carrying out a fresh consultation, speaking to parish and town councils, community groups, residents and their partners and getting feedback on their draft plans. The Council’s cabinet will meet on the 20 January 2012 to confirm the details of the new draft library plans.
- Just attended a meeting concerning the Flood Risk Management in connection with the JCS along with Derek Davies.

5 BOROUGH COUNCILLORS REPORT:

- Read out a reply email he had received from Holly Jones from the Planning Team for the JCS. This followed the question why Land at Starcroft Lane was included on the “Call for Traveller Sites”. Although the site was listed it is not a foregone conclusion that it will become permanent site. Councillor questioned how the site can be included as TBC refused planning permission and the applicant only got a temporary permission for 3 years at appeal.
- The JCS is now out for consultation until the 12 February 2012. The document looks at potential future development option for Tewkesbury Borough, Cheltenham and Gloucester and looks at the potential number of homes and amount of land for employment use that will need to be provided across the three areas for the next 20 years. A number of public exhibitions will be held around the County with the nearest for Minsterworth at Highnam on Thursday 5 January 4.30-7.30pm.

6 PUBLIC COMMENT (MAX 10 MINUTES)

7 PLANNING

7.1 Applications: None

7.2 TBC Decisions:

11/01101/FUL Copse House Farm, Main Road, Minsterworth: Single storey extension to an existing utility room – **Granted**

11/01086/LBC & 11/01085/FUL St Peters Church, Church Lane, Minsterworth: Erection of a replacement WC etc (revised scheme Ref: 11/00330/FUL) - **Granted**

7.3 Appeals/Appeal Decisions: None

7.4 Listed Building Consents – Since the previous meeting there had been dialogue with TBC about whether Pound Cottage is actually listed or not, TBC stated that the listing for Pound Cottage should in fact be for November Cottage and they had a site meeting with English Heritage who confirmed this. This is why the previous application was previously withdrawn. Paul Skelton had offered to come along and explain the position in respect of the listing issue. The Chairman reported that he had a very long telephone conversation with English Heritage and it would appear that Pound Cottage is not listed and it is in fact November Cottage.

The Clerk reported that she had been informed by TBC that the current application for Pound Cottage is going to committee next Tuesday, 20 December and is recommended to be “permitted”. Councillors felt that there should be a SIP as previously agreed. Clerk to email Paul Skelton. Also County Councillor Awford would request this.

This listing issue has flagged up a problem regarding postal address with 7 properties which are classed as Watery Lane rather than Lower Road and these are Jeffroys Farm, The Dell, Mortune Farm, Old Pound Farm, Walker Farm and Thatchers Farm. Also November Cottage is in Pound Lane not Watery Lane [checked Electoral Role and correctly listed as Pound Lane]. Clerk to first contact TBC about this matter.

County Councillor Awford entered

See above for his report

Borough Councillor Davies entered

See above for his report

7.5 Neighbourhood Planning Training – Free workshop on the role of the planning system at parish or neighbourhood level, why it is important and how to choose the best form of community plan for the area. The Chairman said he would attend the event at Westbury-on-Severn Village Hall on Wednesday 15 February 2012 6.15pm until 9pm. Councillor Garbutt said it was possible he could attend but would check his diary first.

8 FINANCIAL MATTERS

8.1 Accounts for payment and receipts:

Mrs F J Wallbank –

Salary 1-31 December 2011	306.60		
Less Tax	<u>61.20</u>	245.40	Cheque No: 101111
Inland Revenue: Tax for FJW		61.20	Cheque No: 101112
Minsterworth Village Hall – Hire of Hall: PC meeting 14.11.11		28.60	Cheque No: 101113
System Force IT Ltd – Annual hosting Of Minsterworthparishcouncil.org.uk For period 1.12.11 to 30.11.12	30.00		
	<u>VAT 6.00</u>	36.00	Cheque No: 101114

Cost of two copies of "Parish Councillors Guide"

Reimbursement to Roger Blowey

31.90

Cheque No: 101115

Total Payments

£403.10

Receipts

Total Receipts

£0.00

8.2 Financial Statement for the month ended November 2011 was circulated – contents noted.

8.3 Draft Budget 2012/13 – The Clerk revised budgets circulated with the agenda – showing 1.9% and a 2.9% increases and one showing a 4.7% increase which breaks even. It was decided to accept a 1.9% increase which will make the precept £6360.

9 MATTERS ARISING:

9.1 Report from representative of Village Hall Committee – Nothing to report

9.2. Highway Matters:

Potholes Bury Lane – These have been filled in.

Rat Run Signs – The Chairman said he had re-erected some of these signs.

A48 Accident – The Chairman reported that an accident had happened the previous evening outside the school but no-one was seriously injured.

Casualty Signs – The one at the start of the A48 by Highnam roundabout was missing a digit. County Councillor Awford said he would report this.

Sunken Manhole Opposite Severn Bank – This is getting much worse and the road is deteriorating around it. Richard Gray had previously reported that this was the responsibility of Severn Trent and had been reported to them and a Section 81 request for them to undertake a repair had been issued. County Councillor Awford said he would report this again to Richard Gray.

Welcome to Minsterworth Sign – Councillor Davies had taken this matter up.

9.3 Housing Needs Survey – The Clerk had spoken with Martin Hutchings who agreed to come along to the next PC meeting on Monday, 9 January 2012 to present the report. He will also circulate a draft report by the end of next week.

9.5 Queen's Diamond Jubilee Celebrations – The Chairman said he had spoken to Tony Pearson about this but as Councillor Thomas was on the committee handed this over to her. Councillor Thomas reported as follows:

- Celebrations planned for 2 June along similar lines to the Silver Jubilee Celebrations ie a fete with a boat leaving from the ski club travelling to the Church and a procession of vintage cars up from the Church to the Village Hall.
- All groups to be involved – Village Hall, Church, School and Parish Council
- Next meeting on 5 January and will be able to report further at the January PC meeting.

Councillor Garbutt reported that the PCC felt that the beacon idea would be expensive and the general feeling was it would not be widely seen. The Chairman suggested a bonfire being held on land adjoining the Village Hall and he volunteered to provide the materials for this. Councillor Thomas to raise this at the meeting on the 5 January.

9.5 Severn Estuary/EA – The Chairman reported that he had attended this and had spoken. He felt it was slightly high-jacked by Parishes on the other side of the river when the reality is for Minsterworth. The EA did admit that there were a lot of errors in their first consultation document. Tony Hicks had agreed to visit the Minsterworth along with the Chairman and County Councillor Awford.

10 CORRESPONDENCE:

Any Other: Glos Fire & Rescue Service – They have now published the draft Integrated Risk Management plan which is open for consultation until 18 January 2012. www.glosfire.gov.uk/irmp. Also there are some public information events – Gloucester Fire Station 14 December 6pm.

11 MATTERS RAISED FOR NOTIFICATION: None

12 DATE FOR NEXT MEETING: Monday, 9 January 2012 at 7.30pm The Chairman wished everyone a Happy Christmas.

The meeting closed 9.12pm.