

## MINSTERWORTH PARISH COUNCIL

Minutes of the Meeting held on Monday, 8 March 2010, in Minsterworth Village Hall.

### **PRESENT:**

Councillors - T Bourne  
R Crisp  
R Few - Chairman  
S King  
L Simms  
S Ruffley – Vice Chairman (partial attendance)  
C Thomas  
Borough Councillor D Davies  
Mrs F Wallbank – Clerk

Parishioners: 5

**1 APOLOGIES:** County Councillor Awford and PC Sian Roberts. Councillor Ruffley would be late.

### **2 MINUTES OF MEETING:**

The minutes of the meeting held on the Monday, 8 February 2010, having been circulated with the agenda were agreed and signed.

**3 DECLARATION OF INTEREST:** None

**4 COUNTY COUNCILLORS REPORT:** Not present

### **5 BOROUGH COUNCILLORS REPORT:**

- There would be a site inspection panel meeting on Friday, 12 March regarding planning applications for The Lodge and Starcroft Lane.
- Highways Start Listening Campaign – not heard back from Roger Dalton yet. The Highways Agency will be attending the Churcham Parish Council meeting on Tuesday, 16 March at the School Hall at 7.30pm people welcome to attend. Councillors Bourne and Few said they would attend. He had attended a police meeting at Newent and the hatchings were discussed and the police have been fining people for entering the hatchings - £60 and 3 points.
- New recycling arrangements effective from 12 April and TBC have already started to distribute the new bins. All recycling will be at the kerbside now – 240 litre blue bin will take any recycling materials, green bin will take non recyclable and the food caddies will take kitchen waste. Collections will be fortnightly. He said that some of the lids were slightly distorted but would settle down to fit properly. He stressed that lids must close shut otherwise they would not be emptied. The recycling banks at the Village Hall would be removed.
- The new CEO is settling into the Council and TBC has now come out of voluntary engagement.

### **6 PUBLIC COMMENT: (MAX 10 MINUTES)**

The Chairman adjourned the meeting for public comment.

### **7 PLANNING**

#### **7.1 Applications:**

**10/00125/FUL** Greenacres, Main Road, Minsterworth: Proposed two storey extension to the side of the property.

Decision by  
Comments to Tewkesbury Borough Council:  
The Parish Council has **no objections** to this application

**10/00125/FUL** Greenacres, Main Road, Minsterworth: Construction of a ménage for private use  
Decision by

Comments to Tewkesbury Borough Council:  
The Parish Council has **no objections** to this application

**09/12316/FUL** Foxgrove House, Main Road, Minsterworth – Alterations and extensions to existing dwelling (amended scheme).

Comments to Tewkesbury Borough Council:  
The Parish Council notes the improvement to the plans but still **object** to the proposed extension due to the proximity of the neighbouring properties.

## **7.2 TBC Decisions: None**

**7.3 Appeals/Appeal Decisions/Site Inspections:** Following the planning committee meeting at TBC it was decided to have site visits on The Lodge and Starcroft Lane – these will be on Friday, 12 March in the morning.

The Chairman reported that the that the Clerk had received copies of the Officers Report (with no covering note/letter) in which they were recommending temporary permission for 3 years for all three planning applications – there was no notification that the applications were going to be considered by the Planning Committee on the 2 March. He had to hear this from a resident which was embarrassing. It was agreed that the Clerk should bring this to the attention of Mike Dawson and Borough Councillor Davies said he would take it up with the planning department.

**7.4 Elmbridge Court Possible Traveller Site** – Nothing further to report.

**7.5 TBC – Viewing planning applications on line** – Awaiting to hear about outcome for provision of a laptop and broadband for a year.

## **8 FINANCIAL MATTERS:**

**8.1 Accounts for payment and receipts** - Councillors agreed the following finances:

Mrs F J Wallbank –

Salary 1-31 March 2010	289.03	Cheque No: 100134
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Minsterworth Village Hall – Hire of Hall:

PC meeting 8.2.10	26.00	Cheque No: 100135
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Brandon Hire – hire of toilet for 50.00

28.2-5.3.10	<u>VAT 8.75</u>	58.75	Cheque No: 100136
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Mrs F J Wallbank – Expenses:

Travelling	86.54
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Photocopying	12.00
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Tel/broadband expenses	12.00
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Expenses – postage, paper	6.57
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Use of room etc July-Dec 2009	37.50
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Cost of printer cartridge	34.78
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<u>VAT 5.22</u>	194.61
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Cheque No: 100137

<b>Total Payments</b>	<b>£568.39</b>
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## **Receipts**

<b>Total Receipts</b>	<b>£0.00</b>
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**8.2 Financial update to end of February 2010** - This was circulated with the agenda -noted.

*Councillor Ruffley arrived*

**9 MATTERS ARISING:**

**9.1 Neighborhood Watch Co-ordinator** – The Clerk read out a message regarding a scam in which a resident is contacted by someone claiming to be from Crime Stoppers saying they are installing home security systems. This should be reported to the police on 0845 0901234.

**9.2 Report from representative of Village Hall Committee** – Councillor Ruffley had nothing to report. Councillor Bourne wanted to clarify that whilst the Village Hall was closed during September to December for refurbishment works that the School could be used for user groups of the Village Hall.

**9.3 Police Matters** – Two crimes – one of burglary non dwelling a strimmer was stolen from an unlocked garage and theft unpaid care home bill.

**9.4 Highway Matters: Meeting with Richard Gray** – Councillor Thomas met Mr Gray at the garage and he was very impressed by the bollards. She took him through the village and Mr Gray has reported as follows:

**Grit Bins** – Mr Gray has concerns about the locations where the PC are considering additional bins due to some bins being stolen. He suggested that if the Parish can provide an environmentally secure location away from the highway, a farmers barn for instance then if several bins were purchased he could arrange for these to be filled. The advantage in this is that the Parish can retain control and can focus on local needs as they arise.

**Sunken Drain outside Cathedral View** – Richard Gray said he would arrange for this to be looked at again.

**Watery Lane** - Once the side ditch has been cleaned out and the surface water has dissipated Richard Gray will be in a better position to inspect the carriageway surfacing. However apart from some minor surface erosion he saw nothing which would require immediate attention.

**Calcotts Green** - The erosion of carriageway edge by the double field entrance has been noted. This will be monitored and has been logged for a future patching programme.

**Pound Lane** – Councillor Thomas pointed out the height of the gully near the pond, which with adjustment would capture more surface water from the highway. Richard Gray's colleague Alan Smith will include this site on a future programme to lower the grating and frame and reshape the carriageway to assist with controlling the flow of water.

Richard Gray said that a lot of roads were breaking up following the bad icy/snowy weather and Glos Highways were concentrating on A roads.

**9.5 Local Transport Scheme** – The Clerk said that she had not received any enquires from people wanting transport or offering to be volunteer car drivers. It was a similar situation in Westbury however one gentleman had volunteered as a car driver. It was agreed that there was no need for such a scheme and to take this item off the agenda.

**9.6 Annual Parish Assembly – Monday, 12 April** – The Clerk reported that neither PC Sian Roberts or PCSO Devlin could attend – she had spoken with her Inspector who would try and attend. It was agreed that the usual leaflet with reports should be produced – Clerk requested copy from those parties who produced reports by Monday 15 March. Clerk to contact Tony Pearson to see if they are happy to include the APA leaflet with the April edition of The Villager. Clerk also to ask Terry Moore Scott if he would like to exhibit his books. Local Development Views to go on the agenda. Councillor Thomas agreed to do refreshments at the end of the meeting.

**9.7 Emergency Plan** – Councillor Thomas and the Clerk attended the meeting at TBC Offices. GRCC seem to be making producing a plan far too involved. Main emergency issues for Minsterworth are flooding and an accident on the main road. There is a procedure already in place to deal with the flood risks with respect to getting livestock off affected land etc. The

Clerk pointed out that it was really parishioners who should get involved in producing an Emergency Plan rather than the Parish Council. It was agreed to put this on the back burner for now.

**9.8 Removal of Recycling banks at Village Hall Carpark** – The Clerk had received a copy letter from TBC forwarded by Tony Pearson from the Village Hall informing that all the recycling banks would be removed. It was felt that it would be a good idea to put up a notice requesting people not to leave any recycling items. Clerk to speak to Tony Pearson.

**Any Other Matters:**

**Planning Meeting run by South West Planning** – This was attended by the Chairman and Councillors Bourne and King – it was very useful and well run – those who attended did learn something. It would appear that most planning applications are dealt with by one person however Borough Councillor Davies said that a panel of Officers debated the application prior to the Officer's decision.

**Bore** – It was noted that the toilets were really appreciated – there was a police presence albeit very short. Bore to be on Countryfile on the 14 March.

**10 CORRESPONDENCE:**

**Any Other Correspondence:**

**Mr Brookes – Land and Planning Consultancy Limited** – Mr Brookes owns land in the parish and wanted to know whether there was an identified housing need following the Housing Needs Survey carried out in December 2006.

**11 DATE FOR NEXT MEETING:** Monday, 12 April 2010 at 7.30pm – Annual Parish Assembly.

The meeting closed at 8.40pm.