

MINSTERWORTH PARISH COUNCIL

Minutes of the Meeting held on Monday, 13 September 2010, in Minsterworth School.

PRESENT:

Councillors - T Bourne
R Crisp
R Few – Chairman
S Ruffley – Vice Chairman
C Thomas
Borough Councillor D Davies
Mrs F Wallbank – Clerk

Parishioners: 5 (1 partial attendance)

1 APOLOGIES: Councillors Simms and King and County Councillor Awford.

2 MINUTES OF MEETING:

The minutes of the meeting held on the Monday, 12 July 2010, having been circulated with the agenda were agreed and signed after one amendment – C Thomas instead of C King in attendance.

3 DECLARATION OF INTEREST: Councillor Thomas – Chair of Governors

4 COUNTY COUNCILLORS REPORT: Not present

5 BOROUGH COUNCILLORS REPORT:

- Eric Pickles, Minister for Planning has been busy preparing the Localism Bill which will mean that planning is going to come from the bottom up in accordance with the TBC Local plan. Local residents will have a greater say in planning and this Bill should consider the community first.
- TBC Building Regulations Department is now sharing services with Cheltenham with TBC Officers moving to Cheltenham and the same applies to the Legal Department which will be named “Legal One”.

The Clerk reported that local authorities are required to identify and allocate sites for gypsy, traveller and travelling show people accommodation as part of their development plans. The “call for sites” lasts for six weeks between Monday, 6 September and Monday, 18 October 2010.

6 PUBLIC COMMENT: (MAX 10 MINUTES)

The Chairman adjourned the meeting for public comment.

7 PLANNING

7.1 Applications:

7.2 TBC Decisions: 10/00703/FUL Graingers, Main Road, Minsterworth: Erection of first floor extension over existing ground floor kitchen & utility to rear - **Granted**

09/00729/FUL High Cross House, Watery Lane, Minsterworth: Part retention of dwelling as built plus porch, new conservatory and alterations to single storey extension. Conversion of dining room to bedroom (for elderly relative) - **Granted**

7.3 Appeals/Appeal Decisions/Site Inspections: Foxgrove House, Main Road, Minsterworth: Applicant has gone to appeal against TBC’s decision to refuse planning permission for Alterations and extensions to existing dwelling with ancillary works (amended scheme to approved details under reference 09/01216/FUL). The appeal will be determined on

the basis of written representations and the Parish Council's original comments would be forwarded to the Inspector.

09/00705/FUL The Lodge, Hygrove Lane, Minsterworth: Mr Brazil has gone to appeal against TBC's decision to refuse planning permission for Change of use of land to use as a gypsy site for applicants immediate dependants and their families to site 3 touring caravans and one mobile home and associated ancillary development. The appeal is to be dealt with by way of an Informal Hearing. The Parish Council's original comments would be forwarded.

09/00706/FUL The Lodge, Hygrove Lane, Minsterworth: Mr Brazil has gone to appeal against TBC's decision to refuse planning permission for Retrospective change of use of land to use as a gypsy site for 15 pitches and associated ancillary development. The appeal is to be dealt with by way of an Informal Hearing. The Parish Council's original comments would be forwarded plus the Parish made some additional comments.

Starcroft Lane – Hearing held on the 28 August at Minsterworth Village Hall. It was very well attended by local people. The Chairman reported that he was not impressed by TBC's representative and Borough Councillor Davies actually had to leave the Hearing and go and get Paul Skelton to attend.

The Chairman could not believe that Highways did not have any objection to the application and said that there had been no reported accidents for 5 years. He found this an astonishing comment. It was agreed that the Clerk should write to Mark Power, Glos Highways questioning what he said and also to write to the Inspector pointing out that there had been another fatality on the road with three accidents in the space of a week.

Any Other Planning Matters:

Councillor Thomas said that she had attended the planning seminar held at TBC on the 28 July and reported that the following items were covered:

- Planning position
- Planning process
- Role of Parish & Town Councils
- Permitted development rights
- Enforcement

At the meeting she took the opportunity to speak with David Taylor about "The Firs". He had visited the property and confirmed that the development was not within the cartilage and that a planning application would have to be submitted by the end of September. He said that a "Stop Notice" had not been put on the building works.

The Lodge, Hygrove Lane – Councillor Bourne said that the situation at this site had been discussed for the last 5 years and the situation had not changed in that time. It is very unfortunate that some travellers abide by the law but they all get tarred with the same brush which is not fair. Something must be done about the situation at The Lodge.

8 FINANCIAL MATTERS:

8.1 Accounts for payment and receipts - Councillors agreed the following finances:

Mrs F J Wallbank – Salary 1-30 September 2010	294.81	Cheque No: 101055
Minsterworth School– Hire of Hall: PC meeting 13 September 10	26.00	Cheque No: 101056
Minsterworth Village Hall – Annual grant for Publication of The Villager magazine – 2 pages April 2010 – March 2011	216.00	Cheque No: 101057
Moore Stephens – carrying out audit for the year Ended 31 March 2010	120.00	

	<u>VAT 21.00</u>	141.00	Cheque No: 101058
Brandon Hire – hire of toilet for 8-12.9.10	50.00 <u>VAT 8.75</u>	58.75	Cheque No: 101059
Mrs F J Wallbank – expenses:			
Travelling	119.60		
Photocopying	10.60		
Tele/Broadband expenses	12.00		
Expenses – postage, labels	25.06		
Use of room etc Jan-June 2010	<u>37.50</u>	204.76	Cheque No: 101060
Total Payments		£941.32	

Receipts

Total Receipts **£0.00**

8.2 Financial update to end of August 2010 - This was circulated with the agenda -noted.

8.3 Audit for the year ended 31 March 2010 – The Clerk reported that the accounts had been signed by Moore Stephens with no comments made and confirmed that the audit completion notices had been put up on the noticeboards.

9 MATTERS ARISING:

9.1 Neighborhood Watch Co-ordinator – Nothing to report

9.2 Report from representative of Village Hall Committee – Works still on schedule – to be completed by Christmas.

9.3 Police Matters – Clerk confirmed that the PCSO for Minsterworth was Helen Devlin and the full time police officer replacing Sian Roberts was Sharon Duberley. Councillors were not aware of any police presence in the village for some time now. Councillor Crisp said that he was attending the meeting at Highnam the next day organized by GAPTC to meet Tony Melville the Chief of Police for Gloucestershire and it was suggested he raised the lack of police presence in Minsterworth and also ask what will be done about the number of fatalities occurring on the A48.

9.4 Highway Matters:

A48 – The Chairman reported that there had been another fatality near the Severn Bore pub with another 3 accidents in the space of a week. He had spoken with Norman Stephens – Chairman, Westbury-on-Severn Parish Council and agreed to arrange a joint meeting with Glos Highways, County Councillors, Gloucestershire Safety Partnership. Something has to be done about the A48 as it must now be the most dangerous road in the County. Clerk to arrange meeting.

Potholes – White circles have been put around quite a lot of potholes and in fact some of these had been filled in.

Highways Seminar – Tuesday, 28 September at 6pm.

9.5 Severn Bore – River Traffic – The Clerk said she had written to the Village Hall Committee and the Church (only recently) asking if they will be willing to contribute £100 each towards the cost of the frame for the Severn Bore signs.

Councillor Ruffley reported that the Chairman of Minsterworth Ski Club had contacted him to say that the Club was not responsible for letting people use their slipway onto the river when there was a Bore and they have strict rules on place not to let this happen.

Councillor Thomas said that it would have been beneficial to have the toilet for the August Bore as it was holiday period and the Bore was well attended. Asked for the toilets for the October Bore and Clerk confirmed that one would be ordered.

9.6 Footpath EMW/8 – The Clerk reported that she had received confirmation from Suzanne Hopes at GCC that they would ensure that the gates are protected when they carry out the works to the footpath. She enquired about the tree that is overhanging the path that belongs to Mr

Rawlings at the Old Vicarage. Since writing her email a large limb broke off the tree and some works have now been carried out to the tree. However the debris from the fallen limb has been left in the ditch and Councillor Ruffley said that he would go and have a word with Mr Rawlings.

10 CORRESPONDENCE:

10.1 TBC – Town/Parish Seminar – Thursday, 28 October 6pm- The Chairman said he would attend along with Councillor Crisp

10.2 GCC – Local Transport Plan 2011-26 – The Chairman took the questionnaire to complete

10.3 TBC – Code of Conduct Training Sessions – The Chairman said he would attend the session on Wednesday, 13 October at 6pm at TBC offices

Any Items of Correspondence:

GAPTC AGM to be held on Thursday, 14 October in Shire Hall.

11 DATE FOR NEXT MEETING: Monday, 11 October 2010 at 7.30pm to be held in Minsterworth School

The meeting closed 8.40pm.

DRAFT