

## MINSTERWORTH PARISH COUNCIL

Minutes of the Meeting held on Monday, 12 October 2009, in Minsterworth Village Hall.

### **PRESENT:**

Councillors - T Bourne  
R Few – Chairman  
S King  
L Simms  
S Ruffley – Vice Chairman  
C Thomas  
County Councillor P Awford  
Borough Councillor D Davies  
Mrs F Wallbank – Clerk

Parishioners: 6

**1 APOLOGIES:** Councillor Crisp.

### **2 MINUTES OF MEETING:**

The minutes of the meeting held on the Monday, 14 September 2009, having been circulated with the agenda were agreed and signed.

**3 DECLARATION OF INTEREST:** None

### **4 COUNTY COUNCILLORS REPORT:**

- Environment Scrutiny Committee takes in Highways
- Spoken to Richard Gray about the siting of the post at the Bus Shelter at Hygrove. Will be discussed further under agenda item 9.4.

### **5 BOROUGH COUNCILLORS REPORT:**

- Mike Dawson, CEO TBC is now in post. Corporate Head of Financial Services and Resources – George Hill; Corporate Head of Community Development and Partnerships – Verna Green; Corporate Head of Development – Mella McMahon.
- The siting of the post at the bus shelter is ridiculous and must be repositioned.

### **6 PUBLIC COMMENT: (MAX 10 MINUTES)**

The Chairman adjourned the meeting for public comment.

### **7 PLANNING**

#### **7.1 Applications:**

**09/00729/FUL** – High Cross House, Watery Lane: Retention of dwelling as built plus conservatory, porch & pond. Conversion of dining room to bedroom (for elderly relative)

Comments to Tewkesbury Borough Council:

The Parish Council wish to **object** to this application as it is disproportionate to the original footprint. Also the existing dwelling is prominently sited within an attractive rural area and the proposed extension by reason of its size, height, design and location would increase the apparent size and bulk of the dwelling resulting in a more visually intrusive building which would be harmful to the appearance of the landscape and the rural character of the area. The proposed development would therefore be contrary to Policies S6, S7 and NHE1 of the Gloucestershire Structure Plan Second Review and in Policies GNL1 and LND4 of the TBC Local Plan to 2011-March 2006.

Following the last meeting the Clerk had sent an email to Sarah Edgington (which was read out

at the meeting) seeking clarification on certain points. Clerk then read out Sarah's reply. A discussion took place regarding various points raised in Sarah's reply and it was agreed that the Clerk to send a reply pointing out that for at least 2 years the PC have continually pointed out breaches of planning control, that TBC has allowed this property to grow over and above the property's original footprint and the original plans passed and the fact that the property is now totally out of keeping with the rural character of the area and referring Sarah to email's sent to Chris Shaw of the 17 December 2007 and the 14 June 2007 in which we asked of TBC had picked up on the inaccuracy of the build to the permitted plans.

Borough Councillor Davies said that he would get the planning department to produce a paper trail on this matter.

**09/00824/FUL** Hybank, Main Road, Minsterworth: Change of existing commercial building and intensification of existing dwelling to provide student let accommodation, creating a total of 13 student let bedrooms. Erection of lobby extension to outbuilding.

The agent has said on the form that the foul sewage will be dealt with by mains sewer. This invalidates the application. Clerk to point out again to TBC that there is no mains drainage in Minsterworth (this happened on the last application for this property). Clerk to request an extension for the PCs comments to Tuesday, 10 November.

**7.2 TBC Decisions:** None

**7.3 Appeals:** 09/00615/FUL Foxgrove Main Road, Minsterworth: Erection of two storey extension (south elevation) first floor extension (north elevation) new roof and loft conversion. Advised by TBC that the owner Mr A Elcock has made an appeal against the Council's refusal to grant planning permission. The appeal will be determined on the basis of written representations and there is no opportunity for the PC to submit further comments. Copies of the PC's representation to TBC will be forwarded to the Planning Inspectorate.

**7.4 The Lodge, Hygrove Lane** – The Chairman said that the Councillors had met after the last meeting and it was agreed that the Clerk would write to the new Chief Executive of TBC and the Clerk read out the letter that had been sent. The Clerk also read out the reply received from the Chief Executive.

County Councillor Awford reported that no sites have been identified for alternative gypsy/travellers. GCC does own various pieces of land across the County and owns the Elmbridge Court site. Some Councillors felt that this site would be ideal for a gypsy/traveller site. It was agreed that the Clerk should write to Duncan Jordan and cc Barry Darre, Mark Harper, Dr John Waddington and Councillor Mark Hawthorn. The adoption of the RSS has been delayed until after Christmas.

## **8 FINANCIAL MATTERS:**

**8.1 Accounts for payment and receipts** - Councillors agreed the following finances:

Mrs F J Wallbank –

Salary 1-31 October 2009	289.03	Cheque No: 100115
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Minsterworth Village Hall – Hire of Hall:

PC meeting 14.9.09.	26.00	Cheque No: 100116
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Brandon Hire plc – Hire of portable toilet

From 17-21.9.09	55.00	
	<u>VAT8.25</u>	
	63.25	Cheque No: 100117

Mrs F J Wallbank: Expenses for the period

March – September 2009:

Travelling	192.92
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Photocopying	20.75
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Telephone	14.00		
Expenses incurred	28.26		
Use of room	<u>37.50</u>	293.43	Cheque No: 100118
<b>Total Payments</b>		<b>£671.71</b>	

#### **Receipts**

**Total Receipts** **£0.00**

**8.2 Financial update to end of September 2009** - This was circulated with the agenda -noted.

#### **9 MATTERS ARISING:**

**9.1 Proposed Park & Ride at Highnam roundabout** - County Councillor Awford encouraged everyone to complete the survey as he feels that motorists will not use such a facility as it is not in the right place. Borough Councillor Davies said that this item came up at a TBC meeting and it was pointed out that Highnam Court was a listed building and the gardens are grade 2 Star. Clerk to send a letter expressing the Parish Councils views which were in agreement with the above.

**9.2 Website for Parish Council** – The Clerk reported that this was progressing very well but there were some adjustments to be made on the template. A lot of information had been entered onto the site. It was agreed to purchase domain name of:  
www.minsterworthparishcouncil.org.uk  
together with web space for a charge of £2.49 per month.

**9.3 Neighbourhood Watch** – The Chairman reported that Minsterworth Garage had been broken into on Thursday, 8 October.

**9.4 Highways Matters: Bus Shelter Hygrove** – The Clerk reported that she had arranged a site meeting with the Chairman and Richard Gray for Wednesday, 21 October at 9am. She had enquired why nothing had been done about this dangerous situation. He replied that his colleagues in the Safety Audit team had examined the site and had concluded that there was a minimal risk due to the volume of traffic using the junction. He said there were many sites that have a history of serious injury or deaths which would obviously take a higher priority for safety schemes.

A few days later Richard Grey advised that they would be erecting two reflective bollards adjacent to the bus shelter however only one bollard was erected and has been put too close to the bus shelter itself to provide any protection for the bus shelter users.

The Chairman said that he would discuss this further with Richard Gray at the site meeting.

**Cornham Lane, Pound Lane, Watery Lane and Lower Road** – all these are in a bad state of repair. Chairman to show Richard Grey on the 21 October.

**Collapsed manhole cover outside Cathedral View** – Urgently requires attention – everyone drives around it now.

**New Road Lay-out on A48 at Highnam** – Mark Harper MP had forwarded a copy letter from Mr Dalton from the Highways Agency stating that they carried out observations of traffic on the A40 on both 14 & 16 July between 06.45 and 09.00. Their monitoring of traffic indicated that the queues at Linton Lodge originated from the traffic signals at the B4215 and occurred between approx 07.45 and 08.00. The review confirmed that the overall journey times on the length of the A40 from Linton Lodge and Over Roundabout are governed by traffic queuing at Over Roundabout with a secondary queue at the B4215 signals. The review also indicated that the markings at Linton Lodge do not appear to cause any increase in journey time through this section of trunk road.

**Eighth Annual Highways & Transport Seminar Tuesday, 17 November** – To be held at Shire Hall starting at 6pm. The Chairman and Councillor King said they would attend.

**9.4 Provision of Litterbins** – It was agreed to order one Nickleby Litterbin for the bus shelter at Hygrove at a cost of £64.70 plus VAT and a Dog Bin via TBC at a cost of £110 plus VAT to be

placed at the Church Landing. The Chairman and Councillor King said that they would arrange to erect the bins.

**Any Other Matters Arising:**

**Calcotts Green** – The chairman reported that the drainage ditch is blocking up and needs to be cleaned out. A parishioner has offered to do this “foc” and it was agreed ask them to go ahead.

**10 CORRESPONDENCE: None**

**11 DATE FOR NEXT MEETING:** Monday, 9 November 2009 at 7.30pm.

The meeting closed at 9.05pm.