

## MINSTERWORTH PARISH COUNCIL

Minutes of the extra Parish Council meeting held on Monday, 9 April 2018, in Minsterworth Village Hall.

### PRESENT:

Councillors - Roger Blowey - Chairman  
Rod Crisp  
C Elias (partial attendance)  
N Garbutt  
S King  
Tony Pearson  
Cathy Thomas  
Mrs F Wallbank – Clerk

Parishioners: 0

**1 APOLOGIES** Emergency Procedure: None

### 2 PLANNING:

2.1 Applications:

**18/00242/FUL** Enderley, Main Road, Minsterworth: Conversion of existing garage/store/workshop to dwelling and creation of vehicular and pedestrian access

Comments to Tewkesbury Borough Council:

The Parish Council has **no objections** to this application. However, the applicant had ticked the box stating that there was no new or altered vehicle access proposed to or from the public highway.

### 3 FINANCIAL MATTERS:

#### 3.1 Accounts for Payment:

Parish Magazine Printing:

Printing of April edition of The Villager                      £78.75                      Cheque No: 101471

**3.2 Accounts for the year ended 31 March 2018** – Appointment of external internal auditor: The Councillors were quite happy to use the services of Shirley Fowler – Clerk to send her an email.

**Declaration of exemption by external auditors of a limited assurance review:** Certificate of Exemption is to be completed by smaller authorities where the higher of gross income or gross expenditure did not exceed £25,000 and wish to certify themselves as exempt from a limited assurance review. It was agreed to sign the Certificate of Exemption and return to the external auditor.

### 4 CLOSE OF BUSINESS

**Meeting closed at 7.09pm**