

MINSTERWORTH PARISH COUNCIL

Minutes of the Parish Council Meeting held on Monday, 12 March 2018, in Minsterworth Village Hall.

PRESENT:

Councillors - R Blowey - Chairman
C Elias – Vice Chairman
T Pearson
C Thomas
County Councillor P Awford
Borough Councillor D Davies
Mrs F Wallbank – Clerk

Parishioners: 4

1 APOLOGIES: Councillors Garbutt, Crisp & King

2 MINUTES OF THE MEETING The minutes of the meeting held on the Monday, 12 February 2018, having been circulated with the agenda were agreed and signed.

3 DECLARATION OF INTEREST: None

4 COUNTY COUNCILLORS REPORT:

- GCC Budget now been agreed at 2.49% plus an additional 2% for Adult Social Care
- The stretch of the A48 above The Dinney will be done in the next financial year and will be done under “traffic control” rather than a road closure.
- TBC putting the Local Plan together and he is now a member of the Working Group.

5 TEWKESBURY BOROUGH COUNCIL REPORT:

- He has spoken to the Litter Officer at TBC about the stretch of road from Downs Bridge back to the roundabout that the Chairman had raised with him and that the litter bin has still not been fitted at the layby.
- Spoke about the traffic lights at Highnam not working and read out a letter from Mark Harper MP who has been asked to assist in getting the matter speedily rectified.

6 PUBLIC COMMENT (MAX 10 MINUTES) Received.

7 PLANNING

7.1 Applications: None

7.2 TBC Decisions: None

Appeal Decisions: None

7.4 Future growth of Minsterworth: Councillor Awford thought that it might be May time with the TBC Local Plan will be out for consultation.

Any Other Planning Matters: Deep Furrow Bungalow, Main Road, Minsterworth: Complaints have been received that the front hedge has been removed and the hedge along the side of the property. However, the side hedge was mainly brambles. Clerk to report this matter to TBC Enforcement.

8 FINANCIAL MATTERS

8.1 Accounts for payment and receipts:

Mrs F J Wallbank

Salary 1-31 March 2018	365.18		
Less Tax	<u>32.40</u>	332.78	Cheque No: 101461
Inland Revenue		32.40	Cheque No: 101462

Parish Magazine Printing: Printing The Villager – March	91.10	Cheque No: 101463
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Minsterworth Village Hall – cost of meetings: Held on 8.1.18	28.60	
Held on 9.2.18	<u>28.60</u>	57.20
		Cheque No: 101464

Mrs P Ruffley amount refunded in connection With the reprint of The Villager	71.10	Cheque No: 101465
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Mrs F J Wallbank expenses for period July ‘17 to March ‘18:			
Photocopying	17.60		
Telephone Expenses July 17–March 18 (inc) £2 per month	18.00		
Expenses Incurred (postage, paper)	18.13		
Cost of attending GDPR training course 1/3 cost	13.33		
Use of room, personal computer, Lighting, heating & electricity for period Jan -Dec2017 (inc)	75.00	142.06	Cheque No: 101466
Total:		£726.64	

Receipts: The Villager subs and donations	42.28	
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TBC – Grant for hire of toilets for Severn Bores	450.00	
Total:	£492.28	

Postdated cheques for April:

Mrs F J Wallbank Salary 1-30 April 2018	365.18		
Less Tax	<u>32.40</u>	332.78	Cheque No: 101468

Inland Revenue	32.40	Cheque No: 101469
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Minsterworth Village Hall – cost of meetings: Held on 12.3.18	28.60	
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GAPTC: Renewal of annual subscription Due 1 April 2018	111.64	Cheque No: 101470
Total:	£505.42	

9.2 Financial Statement for the month ended February 2018 was circulated via email and signed by the Chairman.

Any Other Financial Matters:

Bank Mandate: Councillor Elias reported that apparently Councillors can now be verified without going into branch with 2 forms of identification. The Chairman said that this had been going on for so long that we should just submit the mandate with Councillors, Crisp, Thomas, Elias and Blowey to sign and it was agreed that the Clerk would action this. Also, the Clerk said it would be much easier to pay “people” on line rather than write out cheques and it was agreed that the Clerk would also put this in place.

9 MATTERS ARISING:

9.1 Highway Matters.

Redlands Barn: The Chairman reported that the owner of the white stones is saying that he will

not move the very large and offending stone until the broken red and white reflector posts on the bend just east of the Redlands and on the verge of the eastbound carriageway have been replaced. The Chairman has raised this with Chris Riley.

Oakle Street: The Chairman reported that he had taken this matter up with Chris Riley who had sent a letter about “Highway Definition Boundary”. It was agreed that the Vice-Chairman would visit the owner of the house along with another Councillor and take a copy of the letter.

Speeding along the Lower Road: The Chairman reported that Chris Riley said that the speed gun was not available now. The Clerk said she would speak to Garry Handley at the Glos Safety Partnership.

Landing Yard Ditch by The Church: The Chairman reported that he had been approached by a local resident about clearing the ditch by the Church. This used to be done by Richard Few in conjunction with the Lower Severn IDB. Councillor Awford said he would speak to James Druett at the LSIDB

Snow: Councillor Thomas reported that she will contact Cannop about restocking the grit bins in the Village.

9.3 Community Resilience Plan: Councillor Pearson reported that he and Councillor Thomas had moved all the Resilience equipment out of the shed and into the Hall. Councillor Thomas said that Councillor Garbutt had resigned from the Resilience Committee, so this now left Councillors Thomas, King and Pearson however with Councillor Pearson stepping down as a Councillor as from April she would like to propose that Councillor Elias joined the Committee which he agreed he would do.

9.4 Report from Village Hall Representative: Councillor Elias reported that reasonable numbers of new bookings are being taken, there has been a survey of structural work needed to be done on the Hall and this will be carried out en-masse, kitchen will be refurbished, grass cutting tender has been awarded and they have carried out the first cut which is very pleasing.

9.5 Affordable Housing Scheme: The Chairman reported as follows:

- Night lighting has been agreed and will be “low level”
- Developers have not agreed to the enclosed porches
- Conduits for fibre broadband will be laid

9.6 Retention of Play Area at Minsterworth School: The Chairman reported that the GCC have now identified the original owners of the site and as it was originally purchased via a CPO GCC are approaching the former owners to find out if they wish to buy the land back. The costs involved for the Parish Council to take over the play area would be an annual ROSPA inspection and maintaining the grass. It was agreed to retain the play area if possible, even though the Parish Council accept that the land may well be sold back to the original owners in due course. The Chairman to email John Kulasek at GCC to ask him to go ahead and draw up a licence for the lease, with a suitable notice period.

9.7 GDPR Compliance: Further information had been circulated by GAPTC and their advice is to “sit tight” for the time being until more information has been received how this GDPR will affect Parish and Town Councils.

9.8 Broadband/Fastershire Phase 2: Councillor Pearson reported that he had attended the Fastershire meeting and sadly it was very poorly attended. Fastershire are proposing to run a fibre cable all the way down the A48 and this will be done by digging a trench so will be a very messy business. Hopefully Minsterworth will have fibre broadband within a year.

10 CORRESPONDENCE: None

11 MATTERS RAISED FOR NOTIFICATION:

Parochial Charities: Councillor Thomas reported that there had been a few issues changing the bank account mandate. There needs to be a fourth Trustee and it was proposed to ask Joanna Stait. The Councillors were all in favour of this.

12 DATE FOR NEXT MEETING: Monday, 9 April 2018 at 7.30pm Annual Parish Assembly.

The meeting closed 8.45pm.