

## MINSTERWORTH PARISH COUNCIL

Minutes of the Parish Council Meeting held on Monday, 10 July 2017, in Minsterworth Village Hall.

### PRESENT:

Councillors - R Crisp  
C Elias - Vice Chairman  
N Garbutt  
T Pearson  
C Thomas  
County Councillor P Awford  
Borough Councillor D Davies  
Mrs F Wallbank – Clerk

Parishioners: 8

In the absence of the Chairman the Vice-Chairman took the Chair

**1 APOLOGIES:** Councillors King and Blowey. The Vice-Chairman pointed out the emergency exits.

**2 MINUTES OF THE MEETING** The minutes of the meeting held on the Monday 12 June 2017, having been circulated with the agenda were agreed and signed.

**3 DECLARATION OF INTEREST: None**

### 4 COUNTY COUNCILLORS REPORT:

- Major debate at Council following the Ofsted report into Children's Services
- Declared an interested as a Governor of Minsterworth C of E School. The County Councils are consulting on the proposed closure of the school by 31 December 2017 and the consultation process ends on the 28 July 2017. He confirmed that GCC were in possession of the Parish Council's letter in response to the proposed closure and all the points they had raised in their letter he had put forward a year ago.
- Attended the Borough Council's appeal against their refusal to build 725 houses at Twigworth. He was impressed with the way the Borough Council defended itself. Councillor King attended the appeal and addressed the Inspector.
- Now has to attend the hearing for Twigworth in relation to the proposed 995 houses for the JCS.

### 5 TEWKESBURY BOROUGH COUNCIL REPORT:

- Little to report however there are now four new Directors in post at TBC together with a new Computer system being installed for Councillors to access their emails – Alan Norgett oversees the new system.

**6 PUBLIC COMMENT (MAX 10 MINUTES)** Comments received

### 7 PLANNING

#### 7.1 Applications:

**17/00604/FUL** St Peter's Church, Church Lane, Minsterworth: An external panova lift for the disabled at the north doorway of St Peters

Comments to Tewkesbury Borough Council:  
The Parish Council **supports** this application

#### 7.2 TBC Decisions:

**17/00510/FUL** Land at Hector Farm, Hygrove Lane, Minsterworth: S73 application to vary various conditions of 16/00670/OUT - **Granted**

**7.3 Appeals: None**

## Appeal Decisions: None

**7.4 Diversion of Footpath EMW17:** Councillor Elias reported that no significant progress had been made however the Footpath Officer was happy with the matter.

**Main Sewer System proposal for Minsterworth due to increase of houses:** No further update.

## 8 FINANCIAL MATTERS

### 8.1 Accounts for payment and receipts:

Mrs F J Wallbank

Salary 1-31 July 2017	365.18		
Less Tax	32.40		
Amount refunded to Clerk in respect Of payment to System Force	<u>36.00</u>	368.78	Cheque No: 101425
Inland Revenue		32.40	Cheque No: 101426
Parish Magazine Printing: Printing The Villager		83.81	Cheque No: 101427
Minsterworth Village Hall: Meeting 12.6.17		28.60	Cheque No: 101428
Shirley Fowler for carrying out the internal audit		48.00	Cheque No: 101429
<b>Total:</b>		<b>£561.59</b>	

### Receipts:

Donations for The Villager		120.00	
HM Customs & Excise – Vat refund		299.08	
Cancellation of Cheque no: 101397 in respect of Payment to System Force as cheque been Lost in post		36.00	
<b>Total:</b>		<b>£455.08</b>	

### Post-dated Cheques for August:

Mrs F J Wallbank

Salary 1-31 August 2017	365.18		
Less Tax	<u>32.40</u>	332.78	Cheque No: 101430
Inland Revenue		32.40	Cheque No: 101431
Minsterworth Village Hall: Meeting 10.7.17		28.60	Cheque No: 101432
<b>Total:</b>		<b>£393.78</b>	

**8.2 Financial Statements** for the months ended June 2017 was circulated via email and signed by the Chairman.

### Any Other Financial Matters:

**Bank Mandate:** Only Councillor Garbutt to sign the new bank mandate and then Councillors King, Elias and Garbutt would take the form into the HSBC to be verified.

## 9 MATTERS ARISING:

### 9.1 Highway Matters:

**Field House, Main Road:** The stones and flower tubs are still in place. CC Awford said he would take this up with Glos Highways again.

**Defective Road Signs:** A majority had been attended to however Church Lane and Oakle Street signs still required attention.

**Central Islands:** CC Awford said there was no proposal in the pipeline as the project is not feasible on cost grounds and road width.

**Additional Litterbin at Downs Bridge Layby:** A bin has been installed on the other side of the road.

CC Awford felt rather than a second bin it would be better to have a much larger bin installed.

**Verges:** Councillor Thomas said thanks CC Awford for getting the verges cut just after the June meeting and felt they had been done well. All Councillors agreed.

**Proposed Closure of the A48:** The Councillors welcome the resurfacing work programmed for September (currently scheduled 4-13 September) but are asking for much more detail around closure timings and advance signage, a clarity around diversion routes and a timetable or plan of what sections are planned for what days? CC Awford said he would contact Rhodri Grey.

**Closure of Oakle Street for urgent bridge repairs:** The road is closed due to the bridge collapsing and will remain closed until repaired.

**9.2 Affordable Housing Scheme:** Nothing further to report.

**9.3 Flood Resilience:** One of the Councillors reported that the new building at the Village Hall is not suitable for the storage of any of the Community Resilience equipment as originally planned – the PC has been informed that the site safe cannot be bolted to the shed floor as it will invalidate the guarantee. Councillor Elias asked the Councillor to put his comments in writing so that he can raise this with the VHC.

**9.4 Broadband:** Councillor Pearson reported:

- Attended the GRCC/Fastershire event, at which Matt Smith gave a presentation of the progress so far and plans for the Phase 2 rollout of Faster Broadband.
- Phase 2 of the Fastershire rollout and will be delivered by Gigaclear.
- Phase 2 will deliver fibre directly to the property and provide access to speeds up to 1000mbps hopefully by July/August 2018
- Will write an update to be placed in The Villager

Councillor Elias thanked Councillor Pearson for all his help in this matter.

**9.5 Report from Village Hall Representative:** Following the AGM held on the 20 June the next meeting is on Tuesday, 18 July when the new committee will be elected from the newly appointed Trustees who are Simon Bourne, Roger Blowey, Tony Pearson, Cathy Thomas & Mike Pearce.

**9.6 Provision of additional Dog Litter Bins:** The Clerk reported that she had received an email from a parishioner who welcomed the Parish Council trying to address the problem and the articles that had been placed in The Villager. The Parishioner had seen dog mess on top of the main path of the river bank and at the sides of the path. This is between the church and The Naight House despite being near one of the dog waste bins offenders are still incapable of picking up the dog waste and putting it in the bin provided. Councillors hoped by placing the articles in The Villager it would raise awareness for people to pick up after their dogs.

**9.7 Parishioner Database:** Councillor Elias reported that this will be Village Hall driven now. At the recent VH AGM a list was circulated to all attendees that if they wished to volunteer their email addresses they could.

## 10 CORRESPONDENCE:

**10.1 GAPTC AGM Saturday 15 July 10.30am Highnam Community Centre:** None of the Councillors could attend.

**10.2 Electoral Review of Tewkesbury – Draft Recommendations Consultation closes 4.9.17:** Consultation documents had been circulated to Councillors. CC Awford confirmed that the recommendations had no impact on Minsterworth – it was agreed to note the documents.

**10.3 Town and Parish Council Seminar Wednesday 20 September 2017 6pm:** None of the Councillors present could attend however the Clerk said that she may attend.

### Any Other Correspondence:

**Proposed Closure of Minsterworth C of E School:** Councillor Elias confirmed that a note on the proposed closure had gone into the August edition of The Villager however the closing date for the consultation is the 28 July. Everyone needs to be encouraged to complete the consultation document either in hardcopy or on line. The Parish Council made the following points in their letter which had been sent to GCC via County Councillor Awford:

- Significant expansion in the number of houses in Minsterworth.
- Must be benefit in the children of Minsterworth attending the school in Minsterworth.

- Looked at options for Minsterworth children to attend other schools. Neighbouring Parish Highnam, is currently building another 90 houses, presumably a proportion of which will have children and their school is already full; Parking outside of Churcham school is very poor; apparently Walmore Hill and Westbury schools are already full

#### **11 MATTERS RAISED FOR NOTIFICATION:**

**Cornham Lane:** Following on from this being raised in Public Comment it was agreed that the Parish Council would write to the person who installed the gate and stile on a public land. This is causing difficulties for parishioners to get over the stile.

**Footpath EMW8:** Complaints had been received that this footpath is overgrown with vegetation. Clerk to email the Footpaths Officer, Suzanne Hopes.

**White Van** seen driving around the back lanes with a rifle/air rifle. If anyone see anything suspicious it must be reported to 101 immediately.

#### **12 DATE FOR NEXT MEETING: Monday, 11 September 2017 at 7.30pm**

The meeting closed 8.42pm.