

MINSTERWORTH PARISH COUNCIL

Minutes of the Parish Council Meeting held on Monday, 12 February 2018, in Minsterworth Village Hall.

PRESENT:

Councillors - R Blowey
R Crisp
C Elias – Vice Chairman
N Garbutt
T Pearson
C Thomas
County Councillor P Awford
Borough Councillor D Davies
Mrs F Wallbank – Clerk

Parishioners: 9

1 APOLOGIES: Councillor King.

2 MINUTES OF THE MEETING The minutes of the meeting held on the Monday, 8 January 2018, having been circulated with the agenda were agreed and signed.

3 DECLARATION OF INTEREST: Councillor Thomas on 18/00045/FUL.

4 COUNTY COUNCILLORS REPORT:

- Budget meeting probably will be set at 2% on a basic band D and an extra 2% for Adult Social Care. Police and Crime Commissioner will possible increase their budget by 5%.
- Looked After Children – Offsted are seeing a slight improvement but it is not fast enough. There is a new Director starting in April. Currently there is over 600 children in care in Gloucestershire.
- GCC has been given extra money for potholes. The section of road from The Dinney to Minsterworth will be resurfaced in April.
- Had a tour of the Parish with Annette and Gordon Buchanan looking at a bid for raising the flood defences along the A48. If defences are raised down the A48 this may cause additional problems at Cornham.

5 TEWKESBURY BOROUGH COUNCIL REPORT: Spoke about the failure of the lights at Highnam.

6 PUBLIC COMMENT (MAX 10 MINUTES) Received.

The Chairman agreed to bring forward 9.6 Retention of Play Area at Minsterworth School and Hedge:

The Chairman reported that following last month's meeting he had met with John Kulasek from GCC and reported as follows:

1. Weekly inspections would have to be carried out – these can be done by parishioners/councillors and records must be kept for 20 years.
2. The equipment is over 20 years old so there would be little point in insuring the equipment and the Parish Council's current insurance would cover the public liability aspect.
3. An annual RoSPA inspection would have to be carried out and this would be around £100 plus VAT.
4. The grass would have to be cut regularly during the growing season.
5. The lease with GCC could be terminated within one month.
6. The overhanging hedge had been cleared.

It was agreed that the leasing of the play area should be investigated further and that the chairman should write to John Kulasek to get details of the potential licence.

7 PLANNING

7.1 Applications:

17/0831/ADV Orchard End, Church End, Minsterworth: Display of two freestanding signs

Comments to Tewkesbury Borough Council:

The Parish Council has no objections to this application.

18/00038/FUL Street End Cottage, The Street, Minsterworth: Erection of a greenhouse

Comments to Tewkesbury Borough Council:

The Parish Council supports this application.

18/00045/FUL Part Parcel 1228, Main Road, Minsterworth: Erection of 8 dwellings with associated new vehicular access

Comments to Tewkesbury Borough Council

The Parish Council cannot support this application until further information is received as to why the applicants wish to construct the accesses in the proposed order as detailed in the application.

18/00107/FUL Hill View, Main Road, Minsterworth: Erection of single storey side and rear extension replacing conservatory.

Comments to Tewkesbury Borough Council:

The Parish Council has no objections to this application

7.2 TBC Decisions:

17/00849/FUL Holborn House, Main Road, Minsterworth: Construction of detached garage with storage room above. Permission granted

17/00111/OUT Moorcroft House Farm, Main Road, Minsterworth: Outline planning application for all matters reserved save for access for the erection of up to 10 dwellings. Permission granted

17/00104/OUT Land adjacent to Rosedale House, Main Road, Minsterworth: Outline planning application for the erection of 5 dwelling with access and layout for approval. Permission granted

17/01079/FUL Orchard End, Church Lane, Minsterworth: Demolition of existing conservatory and replace with single storey extension plus associated extension plus associate external works, activity building and internal alterations to existing bungalow. Permission granted

Appeal Decisions: None

7.4 Future growth of Minsterworth: There is a delay with the TBC Plan going forward until the end of March.

8 FINANCIAL MATTERS

8.1 Accounts for payment and receipts:

Mrs F J Wallbank

Salary 1-28 February 2018	365.18		
Less Tax	<u>33.60</u>	331.58	Cheque No: 101457

Inland Revenue	32.60		
Underpayment for Nov, Dec & Jan	<u>1.00</u>	33.60	Cheque No: 101458

Parish Magazine Printing:

Printing The Villager – February	90.19		
Re-print of January edition due to Error	<u>71.10</u>	161.29	Cheque No: 101459

Parish OnLine Annual Fee due

26 November 2017	28.00		
	<u>VAT 5.60</u>	33.60	Cheque No: 101460

Total: **£560.07**

Receipts:

The Villager Funds	94.80
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Nigel Garbutt – refund overpayment of
Flood resilience money 28.50

Paula Ruffley – payment for reprinting of
The Villager due to error 71.10

Total: £194.80

The printing error in the Villager would be investigated further and dealt with at the next meeting.

9.2 Financial Statement for the month ended January 2018 was circulated via email and signed by the Chairman.

9 MATTERS ARISING:

9.1 Highway Matters.

Redlands Barn: This matter was raised with Chris Riley who said that the stones are potentially illegal and property owner would responsible for any damage that might be caused to vehicles. This issue be best dealt with locally with communication from Parish Council and passed back to GCC in the event of no progress being made.

Defective Road Signs: The sign at Hygrove has been erected but the other signs are outstanding.

Oakle Street: This was raised with Chris Riley who said that its legal to display a car for sale provided its taxed and insured. The house owner does NOT have rights over the strip of land however, and anyone has the right to park there (provided they do not obstruct traffic view from Oakle Street). The Chairman will get this confirmed in writing by Highways.

A48: The stretch of road from The Dinney to Minsterworth will be resurfaced.

Pound Lane fencing: GCC to repair.

9.2 Speeding along the Lower Road: Following the meeting with Chris Riley the Chairman had discussed several options, and it was agreed that the best way forward would be to use a portable speed activated display unit to enable the PC to record actual speeds. It was agreed that the Chairman would liaise with Chris Riley about the use of the speed gun.

9.3 Community Resilience Plan: Nothing to report

9.4 Report from Village Hall Representative: Councillor Elias reported a survey of the Hall has been carried out, reviewing and rewriting booking conditions and there is a continued increase in the bookings.

9.5 Affordable Housing Scheme: The Chairman reported as follows:

- Highways are agreeable to reduce the County Councils standards and accept the design without street lighting upon receipt of a letter or correspondence from the Parish Council confirming their objection
- The Parish Council have no objection to reducing the lighting; in fact, the Parish Council are highly supportive of the move, because they believe that the original proposals give unnecessary lighting.
- Alternative lower level lighting options have been proposed and the Parish Council are being kept informed
- Highways are only agreeing to omit the lighting because the Parish Council are objecting to it. If street lighting is requested post completion of the development GCC will expect the Parish Council to fund it.
- He has asked if the basics of the lighting is installed but not connected.
- Annette Roberts has been to visit the site.

9.6 Retention of Play Area at Minsterworth School and Hedge: See above.

9.7 GDPR Compliance: The Clerk had circulated an email from GAPTC to the Councillors for their information. She said that she had been approached by a company DM Payroll Services who offered their services of an Annual GDPR audit, annual refresher training for staff, sign off data protection impact assessments, advising on GDPR compliance, liaison with the ICO and basically offering Clerks the support they need to ensure the PC is 100% compliant. This would cost £225. As GAPTC strongly recommended that no action be taken and no agreements entered into until more details were known, it was agreed to defer deciding to outsource until further information received from GAPTC.

9.8 Broadband/Fastershire Phase 2: There is a meeting at Highnam on Monday, 19 February that Councillor Pearson said he would attend regarding Phase 2. Will report next month.

10 CORRESPONDENCE:

10.1 Environment Agency – Flood Warning Messages (ref email sent 1.2.18) The Environment Agency is currently in the process of changing the information that their customers receive from the Flood Warning System and the new messages will contain more information about local impacts rather than simply levels from gauges. It was agreed to invite the EA along to the APA on the 9 April.

11 MATTERS RAISED FOR NOTIFICATION:

Events in the Parish: Janet Trotter Evening – Saturday 17 February 7.30pm at Village Hall
Severn Bore 2-4 March -promote on NextDoor Minsterworth.

12 DATE FOR NEXT MEETING: Monday, 12 March 2018 at 7.30pm

The meeting closed 9.02pm.