

## MINSTERWORTH PARISH COUNCIL

Minutes of the Parish Council Meeting held on Monday, 14 November 2016, in Minsterworth Village Hall.

### **PRESENT:**

Councillors - R Blowey – Chairman  
R Crisp  
N Garbutt  
S King  
T Pearson – Vice-Chairman  
C Thomas  
Borough Councillor D Davies  
County Councillor P Awford  
Mrs F Wallbank – Clerk

Parishioners: 6

The Chairman pointed out the emergency exits.

**1 APOLOGIES:** None

**2 MINUTES OF THE MEETING** The minutes of the meeting held on the Monday, 10 October 2016, having been circulated with the agenda were agreed and signed after one amendment.

**3 DECLARATION OF INTEREST:** None

### **4 PRESENTATION BY DAVID JONES FROM ARMSTRONG RIGG PLANNING RE PROPOSED DEVELOPMENT OF 6 HOUSES, MAIN ROAD, MINSTERWORTH**

The Chairman introduced David Jones from Armstrong Rigg Planning who had contacted the Parish Council to request a pre-application meeting with the Parish Council.

David Jones informed the Parish Council that Oxygen Real Estate Group are preparing a planning application for the redevelopment of land adjacent to Rosedale House, Main Road, Minsterworth. Summary of the Proposals:

- Construction of 5 new family homes with rear gardens, garages and off-street parking. Four of the houses will be available for private sale and one will be provided as affordable housing
- Access will be provided from Main Road in the same location as the existing field access
- The proposed dwellings are set-back from their boundaries with adjacent houses in order to preserve their residential amenity and will be designed to reflect the character of the local area
- Significant landscaping will be carried out

Councillor Thomas requested that all residents of Minsterworth were informed of the proposed development rather than the residents in the immediate vicinity.

Regarding the drainage/sewage – it would probably be a combined system with adjacent houses. The Planning application will be submitted to TBC around Christmas.

Two complaints were received relating to allowing presentations of this nature at a PC meeting.

### **5 COUNTY COUNCILLORS REPORT:**

- Scrutiny Management meeting at Shire Hall looking at the shortfall from the Government however confirmed that he will still receive his Highways Local Budget
- Meeting with the Chief Executive of Glos NHS who will explain and identify the loss of £11.3M

### **6 TEWKESBURY BOROUGH COUNCIL REPORT:**

- The Leaders of all three Joint Core Strategy councils met on the 4 November to consider two issues that impact on the progression of the plan. Firstly, the resolution made by Tewkesbury Borough

Council to consider a plan without the Twigworth part of the Twigworth and Innsworth strategic allocation. And secondly, confirmation from the MOD and the Defence Infrastructure Organisation that a significant portion of the MoD site in Ashchurch will not be released for housing. In considering these issues, the Leaders recognise the importance of continuing to work together in partnership to deliver a sound JCS which meets the needs of all three council areas.

## 7 PUBLIC COMMENT (MAX 10 MINUTES) Received

### 8 PLANNING

#### 8.1 Applications:

##### 16/01115/FUL - Ham Green Cottage Minsterworth: Erection of a replacement dwelling

Comments to Tewkesbury Borough Council:

The Parish Council **supports** this application

#### 8.2 TBC Decisions: 16/00874/FUL Copse Farm, Main Road, Minsterworth: Proposed mobile home to the main house to provide annexed accommodation - **Granted**

#### 8.3 Appeals/Appeal Decisions: **None**

**8.4 Enforcement Matters: Pound Lane – Removal of established hedge:** The Chairman reported that Emily Pugh had informed him that the legal team at TBC had still to authorize the Hedgerow Replacement Notice although they have known about this since April. Borough Councillor Davies said he would look into the matter – Clerk to send him the trail of emails. It was agreed that the Clerk should also write to the Chief Executive.

**9.5 Apple Tree Archaeology:** The Chairman reported that when the PC commented on the Apple Tree planning application MPC requested a full archeology survey before proceeding. The Archaeological Evaluation and the Archaeological Desk Base documents are on the TBC website in the public domain. Several Councillors thought it was not appropriate to make further comments on the current planning application which was considering access to the site only.

### 9 FINANCIAL MATTERS

#### 9.1 Accounts for payment and receipts:

Mrs F J Wallbank

Salary 1-30 November 2016	358.54		
Less Tax	<u>35.60</u>	322.54	Cheque No: 101377
Inland Revenue		36.00	Cheque No: 101378
Parish Magazine Printing:			
Printing The Villager		68.88	Cheque No: 101379
RBL Poppy Appeal – cost of wreath		17.00	Cheque No: 101380
Minsterworth Village Hall: Meetings 10.10.16		28.60	Cheque No: 101381
Helping Hands: Cost of two litter picking Sticks	17.00		
	<u>VAT 3.40</u>	20.40	Cheque No: 101382
<b>Total:</b>		<b>£493.42</b>	

#### Receipts:

Donations towards the cost of The Villager 120.00

**Total: £120.00**

**9.2 Financial Statement** for the month ended October 2016 was signed

**9.3 Community Safety Grants:** The Chairman reported that he had completed the grant application form along with quotations for the completion of the work and had submitted this to Fiona Halsey regarding the project for Calcotts Green. TBC has a grant pot of £10,000

**9.4 Budget for 2017/18 – Consider draft:** The Clerk circulated a draft agenda and took the Councillors through it. Councillors to consider further before finalising the precept at the December meeting.

## **10 MATTERS ARISING:**

### **10.1 Highway Matters:**

**VASS – Commissioners Funding:** The Chairman reported that he and Councillor Pearson had met with Rhodri Grey and County Councillor Awford for a site meeting to discuss the positioning of the posts to attach the VAS sign to. After a short discussion the following sites were agreed:

Westb – after M' worth sign just before Cathedral Close

Westb – just after entrance to Eame Hill

Eastb – just after end of dual carriageway, before V hall, opposite Church Lane (access by parking in V Hall)

Eastb – the original suggested site just before Starcroft Lane was felt to be unsuitable, and this site was to be moved closer to Gloucester, just prior to the start of the houses on the left.

The next step is that these sites have to be surveyed by Highways to confirm their suitability and that all VASS signs would be purchased centrally. Chairman said he would write to Rhodri Grey.

**Central Road Islands:** These will be more difficult to have installed. The only one that Rhodri Grey would consider was at the end of Hygrove Lane. This was partly on the basis of a) high current volume of traffic flow from Hygrove Lane b) expanding traveller sites c) potential Hectors development d) Hygrove House soon to be opening as a care/rehab home.

**Possible Revision of Speed Limit through Village:** Rhodri Grey mentioned that with the number of new proposed developments in the central part of the village, it is possible that MPC could apply for a **40mph limit** through Minsterworth. Although the A48 is a trunk road, there are already plenty of restricted areas, eg W-o-S, Newnham, Blakeney etc.

**10.2 Affordable Housing Scheme:** The Chairman reported that progress was now being made.

**10.3 Service Village Forum:** Although the housing development at Twigworth is not happening and a reduced amount of housing at Ashchurch Councillor Davies said that currently there are no plans to increase the number of houses for Service Villages.

**10.4 Village Green:** Community Safety Grant being applied for see 9.3.

**10.5 Flood Resilience:** Nothing further to report

**10.6 Broadband:** Councillor Pearson said he was still trying to meet with Churcham Parish Council. There is a new survey that all parishioners should try to complete:

<http://www.fastershire.com/news/article/97/2016/10/25/have-your-say!-survey-of-broadband-availability-across-herefordshire-and-gloucestershire>

This survey will apparently inform the provision of broadband under the next phase of Fastershire and therefore parishioners should be encouraged to take part. Link in the December edition of The Villager.

**10.7 Report from Village Hall Representative:** Nothing to report.

**10.8 Councillor Vacancy:** The Clerk reported Mr Marshall had withdrawn his application due to other commitments and therefore there were two candidates Terry Bourne and Chris Elias. A secret ballot was carried out and Chris Elias was the successful candidate. The Chairman expressed his thanks to Mr Bourne for his continued interest and support of Minsterworth Parish Council.

**10.9 Tackling dog fouling: Environmental Warden proposal:** TBC are reviewing this matter further as on initial consultations with Parish and Town Councils it would appear that employing an Environmental Warden may not be appropriate.

## **11 CORRESPONDENCE:**

**11.1 TBC: Payphone Removal Consultation –** BT are consulting on the removal of payphones through the County and they are proposing to decommission and remove the one in the Wild Goose Layby –

it has not been used at all in the last year. It was agreed that this should be removed. A discussion took place regarding the merits of installing a defibrillator in a kiosk. Councillor Garbut explained the difficulties of this and it was agreed that this was not appropriate for Minsterworth.

**11.2 GCC: Minerals and Waste Plan** – Councillors felt fracking is not relevant to Minsterworth and did not wish to support the Stroud position.

**11.3 Glos Road Safety Partnership: Launch of Road Safety Community Hub** – Councillors that it was a very good website and should be promoted in the Villager clerk to forward the email through to Paula Ruffley.

**11.4 GCC – Gloucestershire Schools Admission Policy Consultation 1.11.16-31.12.16** – Noted.

## **12 MATTERS RAISED FOR NOTIFICATION:**

**Parish On Line:** Received renewal of annual subscription. It was agreed to renew the subscription as it was useful to have – cost £28 plus VAT. Clerk to raise a cheque next month.

**Christmas Fayre:** Saturday, 26 November to be held at the School this year.

**Film Night:** Saturday, 19 November with a fish and chip supper.

**Postie Jess:** The Chairman reported that the post lady, Jess Flanagan is leaving after eleven and a half years with Royal Mail and ten years of service to the residents of Minsterworth. He had written an article for the December edition of The Villager. Parish Council to send a “Thank You” card – Clerk to purchase and get Councillors to sign at the December meeting.

## **13 DATE FOR NEXT MEETING: Monday, 12 December 2016 at 7.30pm**

The meeting closed 9.05pm.