

## MINSTERWORTH PARISH COUNCIL

Minutes of the Parish Council Meeting held on Monday, 13 November 2017, in Minsterworth Village Hall.

### PRESENT:

Councillors - R Crisp  
C Elias – Vice Chairman  
N Garbutt  
S King  
T Pearson  
C Thomas  
County Councillor P Awford  
Borough Councillor D Davies  
Mrs F Wallbank – Clerk

Parishioners: 5

Councillor Elias took the Chair in Councillor Blowey's absence.

**1 APOLOGIES:** Councillor Blowey would be late.

**2 MINUTES OF THE MEETING** The minutes of the meeting held on the Monday 9 October 2017, having been circulated with the agenda were agreed and signed.

**3 DECLARATION OF INTEREST:** None

### 4 COUNTY COUNCILLORS REPORT:

- Will update on Highways Matters when agenda items come up
- Flood defences at Alney Island will be raised by 18"
- Estuary Committee anticipate that over the next 100 years due to climate change the tidal surges will be 10metres
- Planning Inspector, Elizabeth Ord issued her final report on the 26th October 2017 along with the final schedule of main modifications and is available to download: [www.jointcorestrategy.org/examination](http://www.jointcorestrategy.org/examination). The next step in the process is for the Inspector's conclusions, covered in the final report, to be considered by the three Councils at the following full council meetings: Gloucester City Council – 23 November Tewkesbury Borough Council – 5 December Cheltenham Borough Council – 11 December

### 5 TEWKESBURY BOROUGH COUNCIL REPORT:

- Minsterworth are now fulfilling its obligation as a service village under the JCS Joint Strategic plan
- TBC is under pressure from Government to build more housing – the Government target is a minimum of 200,000 houses
- The Local Government Boundary Commission has now produced its final recommendations on the new electoral arrangements for TBC. Highnam with Haw Bridge incs Minsterworth and will have 3448 electorates with two Councillors. Total number of District Councillors will remain at 38. The recommendations must now be approved by Parliament. Once approved the new electoral arrangements will come into force at the local elections in May 2019

**6 PUBLIC COMMENT (MAX 10 MINUTES)** Comments received

### 7 PLANNING

#### 7.1 Applications:

**17/01123/FTP** Part Parcel 5721, Main Rad, Minsterworth: Alignment and extinguish length of footpath

Comments to Tewkesbury Borough Council:

The Parish Council has **no objections** to this application

**17/01079/17/FUL** Orchard End Church Lane Minsterworth: Demolition of existing conservatory and replace with single storey extension plus associated external works, activity building and internal alterations to existing bungalow

Comments to Tewkesbury Borough Council:

The Parish Council has **no objections** to this application

**17/00849/FUL** Holborn House, Main Road, Minsterworth: Construction of a detached garage with storage room above – Revised plans

Comments to Tewkesbury Borough Council:

The block plan is inaccurate, and this should invalidate the application.

As the application stands the Parish Council cannot support this application, as a two-storey garage would be overpowering to the adjacent single-storey residence.

### **7.2 TBC Decisions:**

**17/00889/OUT** Land at Appithorne. Main Road, Minsterworth: Outline application for the erection of up to 5 dwellings and new vehicular access - **Granted**

**17/00975/FUL & 17/00976/LBC** The Coach House, The Street, Minsterworth: Retrospective application for the installation of satellite dish, velux windows & the erection of a single storey extension, shed, greenhouse and summerhouse. Erection of a bike container/shed - **Granted**

### **7.3 Appeals: None**

#### **Appeal Decisions: None**

**7.4 Main Sewer System proposal for Minsterworth due to increase of houses:** Severn Trent cannot give any idea of connection costs, they are just too variable depending on depth and the surface the sewer would be laid through. Any misunderstanding at an early stage makes it difficult later for Severn Trent when we are talking to customers about connection offers. All at this stage is required for Severn Trent to assess an area to determine if they have a duty to provide a public sewer is a request from the Council with the area of properties you believe are causing environmental issues, - there is no need for individual residents to sign up for anything. It was agreed to put an article in The Villager explaining what the PC are unable to provide costings for the provision of a mains sewer and ask if anyone is aware of any environmental issues?

**7.5 Future growth of Minsterworth:** Following on from the criticism in Public Comment that the Parish Council “has no right” to dictate whether any more houses should be built in Minsterworth after 3 councillors have been granted permission for their developments, a lengthy discussion took place. It was agreed that the Parish Council cannot dictate how many houses will be allowed and where they will be sited as that is down to TBC to decide however the PC needs to have an input on the types of houses that need to be built ie bungalows for people to downsize to and smaller properties to encourage younger people into Minsterworth. CC Awford confirmed that how many houses is not down to the PC to dictate. The number of permitted traveller sites reached is covered under the JCS. Further discussion took place about carrying out a Neighbourhood Development Plan – it was agreed that Councillors should do some research on this matter prior to the next meeting as producing a NDP is a lengthy and time-consuming process.

#### **Any Other Planning Matters:**

**17/00855/FUL** Part Parcel 1228, Main Road, Minsterworth: Erection of 8 dwellings with associated new vehicular access (Revised scheme 16/00822/OUT) – Councillor Thomas was not happy why the Parish Council had decided not to support this application when they had no objections to the same application in October. Councillor Thomas asked the Councillors present why this was but did not receive an explanation. As a point of order, she explained that, there is a sort of ‘2 tier system’ for planning, Outline planning give the location site, number & size of houses, access etc. Full planning applications include detailed information including possibly a request to change the number of dwellings but also the design, colour of brick, roof details, windows etc. it is not a planning reason for the Parish Council to ‘object or not support’ because the application has changed the design from outline to full application. Councillor Thomas said that this was very unfair on the applicant and looked very unprofessional.

Councillor Elias agreed that this did look unprofessional and requested that in future Councillors

came to the meetings more prepared. He said that the Clerk sent out all paperwork for the meeting in good time which should allow Councillors plenty of time to research the planning applications for consideration via the TBC website.

Also Councillors could attend the hall at 7pm to view any documents prior to the meeting.

## 8 FINANCIAL MATTERS

### 8.1 Accounts for payment and receipts:

Mrs F J Wallbank

Salary 1-30 November 2017	365.18		
Less Tax	<u>32.20</u>	332.98	Cheque No: 101441

Inland Revenue		32.20	Cheque No: 101442
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Parish Magazine Printing:

Printing The Villager - November	87.46		
Less overpayment for October	<u>21.40</u>	66.06	Cheque No: 101443

Minsterworth Village Hall – cost of meeting

Held on 9.10.17		28.60	Cheque No: 101444
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Epson cartridges for printer – amount refunded

To Clerk	57.08		
	<u>VAT 11.42</u>	68.49	Cheque No: 101445

Cost Remembrance Poppy Wreath

		18.50	Cheque No: 101446
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**Total: £546.83**

### Receipts:

**Total: £0.00**

**8.2 Financial Statement** for the month ended September 2017 was circulated via email and signed by the Chairman.

**8.3 Draft budget for 2018/9:** The Clerk had circulated the draft budget prior to the meeting. It was agreed that provision of £250 should be set added for a memorial to Richard Few. Also, Councillor Thomas agreed to look at the cost of a defibrillator perhaps to be sited at the Village Hall.

## 9 MATTERS ARISING:

### 9.1 Highway Matters:

**Field House, Main Road:** The Chairman had spoken to the owner of Field House who wanted to know what the legislation was. Cllr Awford agreed to follow this up with Rhodry Grey and clarify the legal situation.

### Defective Road Signs:

1. Replacement of the sign at the junction of Pound Lane and the A48, which currently reads Cornham and should be Cornham.
2. A sign at Highcross that says Cornham and Ham Green (or straight Cornham if easier)
3. At the next junction, a sign for Cornham to the right and Ham green to the left

**Oakle Street:** Cars are still for sale -CC Awford said he would speak to Glos Highways again.

**Orchard End speeding:** Following this matter being raised in Public Comment about the speed of the works from the Care Home it was agreed that the Chairman or Vice-Chairman would speak with the Care Home.

**9.2 Flood Resilience:** Councillor Pearson said this matter was ongoing.

**9.3 Broadband:** No further update.

**9.4 Report from Village Hall Representative:** Councillor Pearson reported that the Affordable Housing Scheme had commenced.

**9.5 Vandalism Reports:** There have been a number of burglaries in the village and parishioners need to report anything suspicious to the police.

## **10 CORRESPONDENCE:**

**10.1 TBC – JCS Final Inspectors Report:** The Inspector has now issued her final report, and this is available to download from the JCS website.

This report completes the series of examinations since the submission to the Planning Inspectorate in November 2014. The next step in the process is for the Inspector's conclusions, covered in the final report, to be considered by the three Councils at the following full council meetings:

Gloucester City Council – 23 November; Tewkesbury Borough Council – 5 December; Cheltenham Borough Council – 11 December.

**10.2 TBC - Flood and Water Management Supplementary Planning Document:** CC Awford thanked the Parish Council for submitting comments to this document.

**11 MATTERS RAISED FOR NOTIFICATION: None raised**

**12 DATE FOR NEXT MEETING: Monday, 11 December 2017 at 7.30pm**

The meeting closed 9.09pm.