

# MINSTERWORTH PARISH COUNCIL

[www.minsterworthparishcouncil.org.uk](http://www.minsterworthparishcouncil.org.uk)

Email: [clerk@minsterworthparishcouncil.org.uk](mailto:clerk@minsterworthparishcouncil.org.uk)

Mrs F J Wallbank  
Clerk  
5 July 2017

Fresh Fields  
Ledbury Road Crescent  
Staunton  
Glos GL19 3QB  
Tel: 01452 849178

## TO ALL MEMBERS OF THE PARISH COUNCIL

I hereby give notice that next **MEETING** will be held in Minsterworth Village Hall on **Monday, 10 JULY 2017** commencing at 7.30pm for the purpose of transacting the business shown on the following agenda.

*Fiona Wallbank*

CLERK

## AGENDA

### 1 APOLOGIES Emergency Procedure:

2 **MINUTES OF THE MEETING** held on Monday, 12 June 2017 to be agreed and signed – Enc

### 3 DECLARATION OF INTEREST:

Members & Officers to declare any interest that they may have in a matter to be discussed at the meeting (inc provision of Section 106 of the Local Government Finance Act 1992). Members & Officers are requested to identify the matter of any such interest as prejudicial or personal.

### 4 COUNTY COUNCILLORS REPORT:

### 5 TEWKESBURY BOROUGH COUNCIL REPORT:

### 6 PUBLIC COMMENT (MAX 10 MINUTES):

### 7 PLANNING:

#### 7.1 Applications:

**17/00604/FUL** St Peter's Church, Church Lane, Minsterworth: An external panova lift for the disabled at the north doorway of St Peters

#### 7.2 TBC Decisions: Report

#### 7.3 Appeals/Appeal Decisions:

#### 7.4 Footpath

### 8 FINANCIAL MATTERS:

8.1 Accounts for payment and receipts – Agree payments – Enc

8.2 Financial Statement

### 9 MATTERS ARISING:

9.1 Highway Matters - Central Islands, road signs, Closure of A48 for repairs

9.2 Affordable Housing Scheme - Update

9.3 Community Resilience Plan

9.4 Broadband Survey

9.5 Report from Village Hall Representative

9.6 Provision of additional Dog Litter Bins

9.7 Parishioner/s Database - Update

### 10 CORRESPONDENCE:

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**10.1 GAPTC AGM** Saturday 15 July 10.30am Highnam Community Centre

**10.2 Electoral Review of Tewkesbury** – Draft Recommendations Consultation closes 4 Sept 2017

**10.3 Town and Parish Council Seminar** Wednesday 20 September 2017 6pm

## 11 MATTERS RAISED FOR NOTIFICATION:

**12 DATE FOR NEXT MEETING:** Monday, 11 September 2017 at 7.30pm

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Members are reminded that the Minsterworth Parish Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, health & Safety and Human Rights.

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The following items have also been received and will be brought to the meeting should anyone wish to see them. If you want any of these items put on the Agenda for the next meeting, please let me know. None

**Requests for Donations:** None

### Accounts for Payment:

Mrs F J Wallbank

Salary 1-31 July 2017 365.18

Less Tax 32.40

Amount refunded to Clerk in respect

Of payment to System Force 36.00 368.78 Cheque No: 101425

Inland Revenue 32.40 Cheque No: 101426

Parish Magazine Printing:

Printing The Villager 83.81 Cheque No: 101427

Minsterworth Village Hall: Meeting

12.6.17 28.60 Cheque No: 101428

Shirley Fowler for carrying out the internal audit 48.00 Cheque No: 101429

**Total: £561.59**

### Receipts:

Donations for The Villager 120.00

HM Customs & Excise – Vat refund 299.08

Cancellation of Cheque no: 101397 in respect of  
Payment to System Force as cheque been

Lost in post 36.00

**Total: £455.08**

### Postdated Cheques for August:

Mrs F J Wallbank

Salary 1-31 August 2017 365.18

Less Tax 32.40 332.78 Cheque No: 101430

Inland Revenue 32.40 Cheque No: 101431

Minsterworth Village Hall: Meeting

10.7.17 28.60 Cheque No: 101432

**Total: £393.78**