

# MINSTERWORTH PARISH COUNCIL

[www.minsterworthparishcouncil.org.uk](http://www.minsterworthparishcouncil.org.uk)

Email: [clerk@minsterworthparishcouncil.org.uk](mailto:clerk@minsterworthparishcouncil.org.uk)

Mrs F J Wallbank  
Clerk  
6 February 2012

Fresh Fields  
Ledbury Road Crescent  
Staunton  
Glos GL19 3QB  
Tel: 01452 849178

## TO ALL MEMBERS OF THE PARISH COUNCIL

I hereby give notice that the next **MEETING** will be held in Minsterworth Village Hall on **Monday, 13 FEBRUARY 2012** commencing at 7.30pm for the purpose of transacting the business shown on the following agenda.

*Fiona Wallbank*

CLERK

## AGENDA

### 1 APOLOGIES – Emergency Procedure

2 **MINUTES OF THE MEETING** held on Monday, 9 January 2012 to be agreed and signed –  
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### 3 **DECLARATION OF INTEREST:**

Members & Officers to declare any interest that they may have in a matter to be discussed at the meeting (inc provision of Section 106 of the Local Government Finance Act 1992). Members & Officers are requested to identify the matter of any such interest as prejudicial or personal.

### 4 **COUNTY COUNCILLORS REPORT:**

### 5 **BOROUGH COUNCILLOR REPORT:**

### 6 **PUBLIC COMMENT (MAX 10 MINUTES):**

### 7 **PLANNING:**

7.1 Applications:

7.2 TBC Decisions:

7.3 Appeals/Appeal Decisions:

Any Other Planning Matters

### 8 **FINANCIAL MATTERS:**

8.1 Accounts for payment and receipts – Agree payments – Attached

8.2 Financial Statement – Attached

### 9 **MATTERS ARISING:**

9.1 Report from representative of Village Hall Committee

9.2. Highway Matters – Any to consider

9.3 Queen's Diamond Jubilee Celebrations - Update

9.4 Bus Shelter - Update

9.5 Severn Bore 2012 – Agree dates for hire of toilets

9.6 Housing Needs Survey - update

9.7 Review of Severn Estuary Strategy - update

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9.8 JCS – update on response sent

## 10 CORRESPONDENCE:

10.1 TBC – Invitation to Town/Parish Seminar: Thursday, 22 March 5-8pm

## 11 MATTERS RAISED FOR NOTIFICATION:

12 DATE FOR NEXT MEETING: Monday, 12 March 2012 at 7.30pm

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Members are reminded that the Minsterworth Parish Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, health & Safety and Human Rights.

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## Requests for Donations: None to date

### Accounts for Payment:

Mrs F J Wallbank –

Salary 1-28 February 2012	306.60		
Less Tax	<u>61.40</u>	245.20	Cheque No: 101119

Inland Revenue: Tax for FJW		61.40	Cheque No: 101120
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Minsterworth Village Hall – Hire of Hall:

PC meeting -09.01.12		28.60	Cheque No: 101121
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<b>Total Payments</b>		<b>£335.20</b>	
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### Receipts

<b>Total Receipts</b>		<b>£0.00</b>	
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